Indianapolis-Marion County Public Library

2012
Budget Presentation

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
2012 PROPOSED BUDGET

INTRODUCTION

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August 16, 2011

TO: Citizens of the Indianapolis-Marion County Public Library District

FROM: Library Board of Trustees

Tom Shevlot, President

RE: The 2012 Budget Executive Summary

The budget presented herein represents an effective balance between increased demand for library services, rising fixed costs, and the community's expectation of fiscal responsibility among all government bodies. This budget includes maintaining all branch locations and restores an 8 hour day of service to 10 locations. However, this is still a 20% reduction in service from 2010.

The 2012 budget represents a compromise between current reduced hours and fully restored hours. It includes opening Central on Thursday and opening regional branch locations on the current closed day in order to meet patron needs. The usage of our library system continues to grow with circulation of materials topping 16 million items in 2010 and a door count for 2010 of 5.1 million.

In 2010 we continued our commitment to public service focusing on providing more of the services and materials our patron's request. We offered 909 free computer classes that were attended by 9,654 individuals. In spite of the reduced hours, computer usage increased by 4% (1.3 million session hours in 2010).

The Library Board of Trustees along with members of the City County Council worked with State Legislators to clarify the law regarding COIT funds. This change now allows the Council to allocate a share of COIT funds to the Library. This budget includes .1% ($149,702) of the COIT distribution for 2012.

As for the future, the Library Board of Trustees is committed to working with the community and elected officials in finding the resources to restore all hours of service and expand service within the library district to meet the demands of our patrons.

Library Governance:

A seven person Board, whose members serve staggered terms of four years each, governs the Library. The Board of Commissioners of the Indianapolis Public Schools appoints two Board members, three are appointed by the Commissioners of Marion County, and the City-County Council appoints two. Members serve without compensation.

Effective with the 2006 budget the final approval was transferred from the Library Board to the City/County Council. Now, the Library Board recommends and the City-County Council may or may not accept the Library Board's recommendation regarding the budget. Upon approval from the City/County Council the budget is forwarded to the Indiana Department of Local Government Finance for final approval.

Service Area

The Public Library is an independent municipal corporation pursuant to Indiana Code 36-12 and has been an active force in the community since 1873. Prior to July 1, 1966, Marion County, with the exception of the School City of Indianapolis and the City of Beech Grove, had no library service. Subsequent to the formation of a Marion County Public Library Board and the merger in 1968 forming the Indianapolis-Marion County Public Library, the library's physical service area was increased more than seven-fold to 380.3 square miles.

This merger into a City-County Library district greatly increased the Library's potential and responsibility. The economies of scale have benefited the taxpayers, providing a greater wealth of material and ease-of-use than might be possible with the myriad of library districts that exist in some Indiana counties. While the City of Beech Grove and the town of Speedway maintain their own libraries, cooperation with the Beech Grove district has increased significantly over the years, including a reciprocal borrowing agreement and a shared summer reading program.

The Library serves a potential clientele of 877,389 (2010 estimate) in the Library district. The Library has been through a period of public service expansion in physical quarters, electronic access services, and library materials. Since 1999 the Library has replaced/added Franklin, College, East 38th Street, Glendale, Irvington and Haughville and expanded Pike and Central to better serve the needs of the community. These locations were part of the capital improvement plan adopted by the Board and approved by the public in 1998. Two other branches were approved under this plan, but due to budget restraints the expanded Flanner House and the new Northeast/Lawrence Branch have been deferred.

The Central Library serves a unique role within the Library system. It is both a neighborhood library to the 13,000 plus residents of its immediate service area and those who work downtown as well as a major information resource center for central Indiana. Besides supplying resources to the other 22 branches, Central's special collections, particularly the resources accumulated as a regional Patent Research depository, a partial

depository of United State Government Documents, and as a Foundation Center regional affiliate, draw users from all over Indiana and the Midwest. Area employers and employees heavily use company files, patent data, and other business information alike.

As the downtown continues to thrive and attract larger numbers of both residents and visitors, Central will serve as a major partner in the economic and cultural rebirth of Indianapolis' downtown.

Measures of Excellence

The various statistics on the following pages provide a measure of the service delivered to residents of Marion County and other non-resident users of the Library system. No single measure is able to reflect the diversity of service provided to the citizens. Together, the array of performance measures reflects a strong demand for information, programs, and materials in a variety of packages.

Note: The peer comparisons used in the 2010 Performance and the 2009 Peer Comparisons include the following library systems:

- Columbus Metropolitan Public Library, Ohio
- Cincinnati and Hamilton County Public Library, Ohio
- Public Library of Charlotte & Mecklenburg County, North Carolina
- Saint Louis County Public Library, Missouri
- Atlanta Fulton County Public Library, Georgia
- San Jose Public Library, California

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2010 Performance and 2009 Peer Comparisons

Metric	2010	%	2009	2009-2010 % Diff	Comparison
Operations					**2009 Peer Average[2]**
Population Served[1]	875,594		832,693	5.2%	865,719
Total Circulation	16,578,849		17,186,739	-3.5%	12,805,539
Circulation by Format[3]		*% of Total Circulation*		% △ within format	
Books	10,849,720	*65.4%*	*64.7%*	-2.6%	
DVDs	3,509,229	*21.2%*	*22.1%*	-8.1%	
CD	1,370,177	*8.3%*	*8.2%*	-2.9%	
Audio Books *(cassettes, CDs)*	697,707	*4.2%*	*3.9%*	2.6%	
Downloadables *(audiobooks, e-books)*	87,932	*0.5%*	*0.3%*	92.1%	
VHS / Cassettes	64,084	*0.4%*	*0.8%*	-52.7%	
Circulation per Capita	18.9		20.6	-8.3%	14.9
Door Count (Patron Visits)[4]	5,071,257		5,985,906	-15.3%	6,482,538
Registered Borrowers as of 12/31	550,540		511,974	7.5%	595,236
Active Borrowers[5] as of 12/31	180,003		190,404	-5.5%	
% of Total Borrowers:	*32.7%*		*37.2%*		
New Borrowers added in 2010	37,388		46,774	-20.1%	
% of Total Borrowers:	*6.8%*		*9.1%*		
Borrowers Using Email Notifications	205,188		173,853	18.0%	
% of Total Borrowers:	*37.3%*		*34.0%*		
Number of Reference Transactions	854,604		952,256	-10.3%	2,228,722
Computer Usage % *(hours used / hours available)*	72.6%		72.8%		
Computer Hours	1,290,073		1,241,096	3.9%	
Self Check Utilization *(% of First Time Circulation in Self-Check locations only)*	75.8%		75.3%	0.6%	
Web Visits	10,410,118		10,230,183	1.8%	

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2010 Performance and 2009 Peer Comparisons

Metric	2010	%	2009	2009-2010 % Diff	Comparison
Meeting Room Usage					
Branch Community Room Usage					
For Profit | Not-for-Profit Meetings	91 | 4,127		*Meeting room data collection was revised in 2010; therefore no comparable 2009 data exists.*		
Rental Fees Collected - Branches	$ 7,642				
Central Library & Library Services Center					
External Meetings paid | unpaid	818 | 81				
Paid Events	24				
Rental Fees Collected - Central / LSC	$ 277,573				
Library Programs					
Attendance Adult	18,994		23,030	-17.5%	
Attendance Juvenile	202,984		289,355	-29.8%	
Partnerships	129		141	-8.5%	
Educational	118		126		
Business & Industry	6		14		
Seniors	5		1		
People					**2000 Census[6 or (Note)]**
Absenteeism Rate	1.3%		1.2%		2.3% (Note)
Turnover	17.2%		8.7%	8.5%	
Staff Certification Rate as of 12/31/2009	80.0%		41.0%		
OSHA Incident Reports (employee)	36		21	71.4%	
Staff Ethnicity *(EEO Report completed every 2 years - next report due 2011)*	*6/30/2009 EEO Report*		*6/30/2007 EEO Report*		
Caucasian	77.6%		77.8%		82.1%
African American	18.0%		19.7%		13.9%
Asian/Pacific Islander	2.4%		1.3%		1.2%
Hispanic	1.4%		1.2%		2.7%
Native American	0.6%		0.1%		0.2%

FINAL

2010 Performance and 2009 Peer Comparisons

Metric	2010	%	2009	2009-2010 % Diff	Comparison
Financial					**2009 Peer Average[2]**
Annual Expenditures per Capita *(operating, debt, CPF)*	$51.40		$55.89	-8.0%	
Annual Operating Expenditures per Capita	$42.82		$47.20	-9.3%	$49.69
Annual Materials Expenditures per Capita	$5.73		$8.16	-29.7%	$6.66
% of Materials Expenditures to Total Operating Expenditures	13.4%		17.3%	-3.9%	13.3%
% of Staff Expenditures to Total Operating Expenditures	58.6%		55.5%	3.1%	63.4%
Annual Operating Expenditures per Circulation	$2.26		$2.29	-1.1%	$3.58

[1] 2010 updated per Census

[2] Peer Libraries were defined in the IMPCL Strategic Plan. They are 4 library systems in the US matching in population, and comparable size including having a Central Library and number of branches.

[3] 2009 Circulation by Format percentages have been revised to include Downloadables which were reported separately in the 2009 Annual Report

[4] A new system to collect door count was installed January, 2010, resulting in differences from 2009 data.

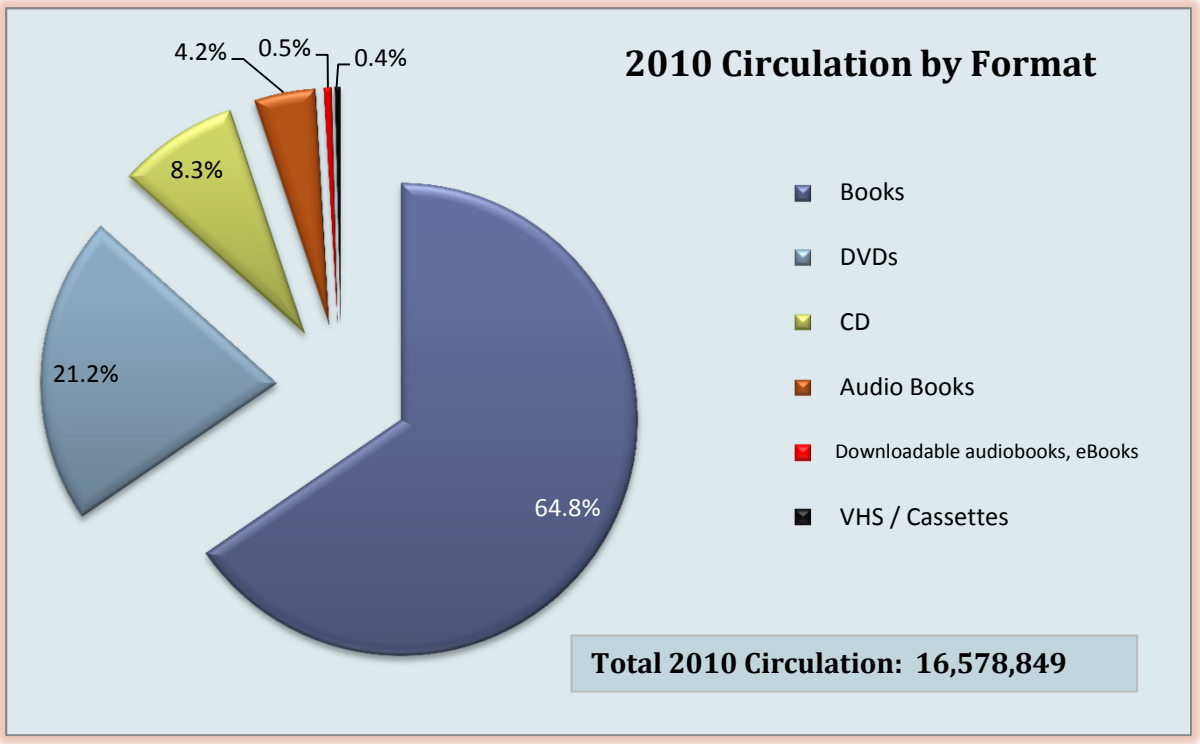
[5] Active borrowers are registered borrowers who have used trackable Library resources within the last 12 months.

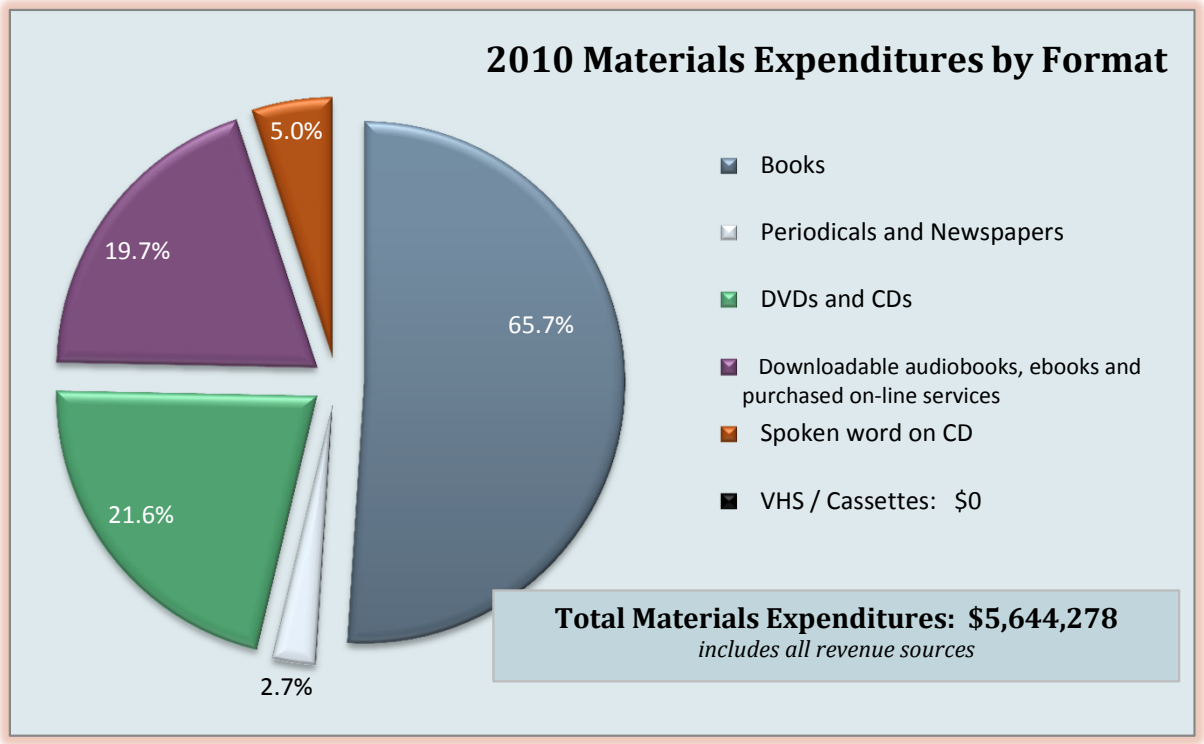
[6] 2000 U.S. Census data for the Indianapolis MSA.

Note:

Comparison Absenteeism Rate is national average taken from the 17th CCH Unscheduled Absence Survey (division of Wolters Kluwers), published 2007.

IMCPL 2010 Performance





SUMMARY OF 2012 BUDGET
OPERATING, DEBT FUND, CAPITAL PROJECTS FUND

2012 Revenue Projections

	Operating & Capital Projects Fund	Debt	Capital Projects Fund Moved to Operating	Total
Property Taxes	33,195,831	9,571,762	-	42,767,593
LOIT	2,514,442	-		2,514,442
Less Tax Caps	(3,432,000)	-	-	(3,432,000)
COIT	149,702	-	-	149,702
Financial Institution Taxes	298,587	61,242	-	359,829
License Excise Taxes	2,268,013	460,534	-	2,728,547
Commercial Vehicle Taxes	285,463	58,550	-	344,013
In-lieu-of property taxes	283,769	70,508	-	354,277
E-rate reimbursements	90,000		-	90,000
Fines and Fees	1,388,600	-	-	1,388,600
Interest Income	50,000	500	-	50,500
Copy Fees	51,000	-	-	51,000
Printing Fees	133,000	-	-	133,000
Grants/Contributions	220,000	-	-	220,000
Facility Rental	30,000	-	-	30,000
PLAC Revenue	95,000	-	-	95,000
Miscellaneous Reimbursements	310,000	-	-	310,000
Sub-total	2,221,134	651,334	-	2,872,468
Grand total	37,931,407	10,223,096	-	48,154,503
Percentages				
Property Taxes	88%	94%	0%	89%
Less Tax Caps	-9%	0%	0%	-7%
Financial Institution Taxes	1%	1%	0%	1%
License Excise Taxes	6%	5%	0%	6%
Commercial Vehicle Taxes	1%	1%	0%	1%
In-lieu-of property taxes	1%	1%	0%	1%
LOIT	7%	0%	0%	5%
COIT	0%	0%	0%	0%
Fines and Fees	4%	0%	0%	3%
Interest Income	0%	0%	0%	0%
Copy Fees	0%	0%	0%	0%
Printing Fees	0%	0%	0%	0%
Grants/Contributions	1%	0%	0%	0%
PLAC Revenue	0%	0%	0%	0%
Miscellaneous Reimbursements	1%	0%	0%	1%
Total	100%	100%	0%	100%

2012 Estimated Budget				
Personal Services	21,819,136	-	-	21,819,136
Supplies	576,950	-	-	576,950
Supplies - Capital	601,600	-	-	601,600
Debt Service	1,980,732	8,932,704	-	10,913,436
Other Charges and Services	8,307,273	25,430	-	8,332,703
Other Charges and Services - Capital	865,000		-	865,000
Computer Equipment - Capital	40,000	-	-	40,000
Collection Materials	5,625,000	-	-	5,625,000
Total	39,815,691	8,958,134	-	48,773,825
Percentages				
Personal Services	55%	0%	0%	45%
Supplies	1%	0%	0%	1%
Supplies - Capital	2%	0%	0%	1%
Debt Service	5%	100%	0%	22%
Other Charges and Services	21%	0%	0%	17%
Other Charges and Services - Capital	2%	0%	0%	2%
Computer Equipment - Capital	0%	0%	0%	0%
Collection Materials	14%	0%	0%	12%
Total	100%	100%	0%	100%

OPERATING FUND

Calendar and Approval Process
For the 2012 Budget

July 21	Approval to advertise a Public Hearing for August 16, 2011.
Aug 5	Budgets are advertised for the first time. (Meets 6-1.1-17-3 (a) requirement for 10 day notice before public hearing.)
Aug 12	Budgets are advertised for the second time.
Aug 16	Library Board conducts a public hearing on the budget at the regular August Board meeting.
Aug 29	Board adopts budget at a special August Board meeting (as noticed in Aug 5, Aug 12 public notices). In accordance with IC 6-1.1-17-5(a) (notice of meeting to be posted 48 hours prior)
NOTE:	Beginning in calendar year 2009, the notice and publication of the estimated budget and public hearing must occur before September 10 of the calendar year per IC 6-1.1-17-3(a).
Aug 31	Last day for Board to approve Budget (Per IC 36-3-6-9(b). Board must submit adopted budget and tax levies along with detailed accounts to city clerk before close of business. (Per IC 36-3-6-9(b))
Sept 19	Budget introduced at Council meeting (Per CCC schedule)
Sept 20	Municipal Corporations Committee hearing on the 2012 budget (Per CCC schedule and in accordance with IC 6-1.1-17-5(a)(2)) 5:30 p.m. Room 118
Oct 10	Review and pass budget by the Municipal Corporation Committee 5:30 p.m. Room 260
Oct 17	City County Council adopts Budgets for 2012 (as required by IC 6-1.1-17-5(a)(2))
Oct 18	Library files approved budget with the City Controller.

Two (2) days after budget is signed by mayor or veto of budget is overridden, adopted budget Ordinances must be filed by City County Council Clerk with Board of Tax Adjustment. (Per IC 6-1.1-17-5(e).)

THE OPERATING FUND -- 10

Revenues

Property Taxes

The Operating Fund is the general fund from which an annual appropriation is made for the day to day operations of the Library. This fund is used to pay staff and associated fringe benefits, supplies, utilities, maintenance, and collection materials. Beginning in budget year 2008, a portion of debt was moved to the operating fund to avoid a tax increase for 2007 pay 2008. The Library continues funding a portion of debt from the operating fund to maintain a stable tax rate. The 2011 levy-collect 2012 estimated Operating Fund tax rate is 0.1006 based on the Certified Assessed Value.

The library's long range financial plans indicated that a small rate increase would be necessary to operate the new and larger facilities coming online. However, changes in the law prohibited the Library's ability to increase the tax rate once the new and expanded facilities were completed. To address this change, the Library began evaluating operations to formulate a plan for streamlining operations. The Library was successful in reducing our costs and living within our limited resources until the CAPS were implemented further reducing our primary source of revenue – property taxes. As the Library moves forward we continue to work on process improvement and will be participating in the Green Belt Training offered by the City in August.

Under the provisions of the Property Tax Control program, the current estimated maximum levy for the Operating Fund and Capital Project Fund (2012) allowed by law for the Indianapolis-Marion County Public Library is $33,195,831. Beginning with budget year 2009, the Capital Project Fund became part of the maximum levy allowed under the Property Tax Control program. This change further reduced the amount of property taxes available for on-going operations. The Library Board elected in past years to not seek the maximum levy as part of an effort to avoid increasing the library tax rate. The chart below reflects the difference in the amount of property taxes levied as opposed to the maximum levy allowed by law.

IMCPL LEVY RECAP

YEAR	MAXIMUM LEVY	ACTUAL LEVY	DIFFERENCE	
2002	29,680,788	26,913,460	2,767,328	9.32 %
2003	31,077,579	27,707,372	3,370,207	10.84%
2004	28,994,958	27,673,295	1,321,663	4.56%
2005	28,889,536	28,854,216	35,319	0.12%
2006	29,981,837	29,971,460	10,377	0.03%
2007	31,176,519	31,152,975	23,544	0.08%
2008	31,153,567	31,149,500	4,067	0.01%
2009*	** 33,210,267	33,194,944	15,323	0.05%
2010	31,762,045	30,619,443	1,142,602	3.60%
2011	32,071,118	32,044,220	26,898	0.08%

*Starting in 2009, the Maximum levy includes the Capital Project Fund. **Includes Shortfall
Total Allowable Property Tax Revenue Not Levied/or collected over the last ten years is $8,855,228.

A "shortfall" occurs when a particular tax levy has been certified by the Department of Local Government Finance in their budget order, but for one reason or another, the unit does not receive that amount. Since the budget process is focused on a certified fixed tax rate there isn't any leeway to adjust for this during the tax year. Reasons for shortfalls to occur include:

- Erroneous statements of assessed values used in budget calculation
- Adjustments to assessed values during the year due to the appeal process
- Defaults on tax payments or other failures to collect

The seriousness of the impact depends on:

- How closely the unit has budgeted
- How dependent the unit is on property taxes
- Whether other income sources increase enough to compensate
- How much of an operating balance the unit has to fall back on

For budget year 2009, the Library was approved for a shortfall appeal in the amount of $1,461,417 (included in the levy). Actual collections compared to the approved levy are as follows:

Year	2005	2006	2007	2008	2009	2010
Approved Levy	$ 28,854,217	$ 29,971,460	$ 31,152,975	$ 31,149,500	$ 33,194,944*	$ 30,619,443
Actual Receipts	28,059,321	29,198,522	31,328,444	30,813,963	30,614,804	29,315,078
Overage / (Shortage)	(794,896)	(772,938)	175,469	(335,537)	(2,580,140)	(1,304,365)

* Beginning in 2009, the Levy and Receipts include the Operating Fund and the Capital Project Fund

Motor Vehicle Excise Tax

Motor Vehicle Excise Tax projected for 2012 is $2,268,013 for the Library's Operating Fund. This tax is in lieu of a personal property tax on vehicles, and it is paid at the same time annual license plates are obtained. Yearly renewals of plates and payments of this excise tax are normally handled by mail. The rate of tax varies based on the initial "factory advertised delivered price" of the vehicle in the year which it was new. The tax is then computed lower per year of manufacture. Changes in recent legislation have reduced the amount of tax collected through this mechanism. Replacement funds are provided from gambling proceeds and from the general fund, if necessary, to make up the difference for units of local government.

Commercial Vehicle Excise Tax (CVET) projected for 2012 is $285,463 for the Library's Operating Fund.

Financial Institutions Tax

The library's share of tax monies received from banks and savings and loan associations is projected at $298,587 in 2012 for the Library's Operating Fund.

Sources of Additional Revenue

Public Library Access Card

As a result of legislative action, a Statewide Library Card (PLAC) was made available beginning January 1, 1993. For 2012, PLAC revenue is projected at $95,000.

County Option Income Tax (COIT)

During the summer of 2007, the Governor requested local governments to increase the COIT for property tax relief. The City-County Council adopted an increase in August of 2007 which provided funding for public safety along with property tax relief. As a result of this action, IMCPL was required to keep their tax levy for years 2007 – 2010 at the rate approved for 2007. The difference between the levy adopted by IMCPL and the maximum allowed would be made up from the increase in COIT as a Local Option Income Tax. For 2012 the amount anticipated to be received by the library is $2,514,442 – a reduction of $1,250,992. This Local Option Income Tax is not a new source of revenue for IMCPL – it is property tax replacement.

In 2011, legislation was changed allowing the Library's fiscal body (City/County Council) to distribute a share of COIT revenue to the Library. For 2012, the estimated revenue from COIT is $149,702 - .1% of the total distributed shares.

Fines and Fees

Fines and fees projected in 2012 for overdue materials, lost, and damaged materials are $1,388,600. Projected photocopier revenue is $51,000. PC pay-for-use printer is projected to generate $133,000 in revenue.

Interest

This represents the investment income earned on cash held by the Library during the year. Investments are limited by statute to government operating- fund backed instruments such as CD's. For 2012, interest income is projected at $50,000 for the Operating Fund. The use of sweep funds has enhanced the Library's investment income. However, lower interest rates and current economic factors have had a negative impact on IMCPL's interest income. Due to the current economy our sweep account is no longer generating an income so IMCPL has switched to high yield savings accounts until the economy improves. Zero balance accounts have also been maintained for payroll which has increased the availability of those funds in the savings account.

Other Sources

The Library has been fortunate to obtain grants from various sources over the past several years. For 2010, the Library received a total of $692,155 in grants. In addition, the Library received donations/gifts in the amount of $687,706 in 2010.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Operating Fund Revenue - 2008 to 2012
Cash Basis

Source	2008 Actual	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Excise Tax	$ 2,084,294	$ 2,256,832	$ 2,229,953	$ 1,843,707	$ 2,268,013
In Lieu of Property Taxes	$ 176,368	$ 146,358	$ 494,877	$ 139,045	$ 283,769
Local Option Income Tax	$ 1,152,195	$ 2,466,603	$ 3,765,434	$ 3,765,434	$ 2,514,442
COIT					$ 149,702
E-Rate					$ 90,000
Facility Rental	$ 15,495	$ 36,645	$ 29,090	$ 40,000	$ 30,000
CVET	$ 313,496	$ 287,525	$ 282,251	$ 274,130	$ 285,463
Financial Institutions Tax	$ 294,744	$ 322,144	$ 276,235	$ 134,308	$ 298,587
Fines/Fees	$ 1,657,226	$ 1,615,872	$ 1,477,132	$ 1,816,600	$ 1,356,600
Photocopiers	$ 53,002	$ 54,949	$ 51,708	$ 55,000	$ 51,000
Printers	$ 110,711	$ 127,575	$ 143,174	$ 133,000	$ 133,000
Diskettes	$ 2,004	$ 2,286	$ 135	$ 0	$ 0
PLAC Distribution	$ 71,219	$ 106,193	$ 97,534	$ 80,000	$ 95,000
Headset/USB	$ 14,349	$ 22,533	$ 25,887	$ 21,000	$ 32,000
Interest Income	$ 149,370	$ 16,514	$ 64,774	$ 70,000	$ 50,000
Miscellaneous	$ 109,488	$ 123,186	$ 24,767	$ 4,000	$ 0
Co-op Projects	$ 180,820	$ 144,209	$ 130,921	$ 100,000	$ 110,000
Reimbursements	$ 488,927	$ 165,820	$ 59,333	$ 209,400	$ 200,000
Grants/Contributions	$ 220,000	$ 221,500	$ 247,056	$ 220,000	$ 220,000
Sub-Total	$ 7,093,708	$ 8,116,744	$ 9,400,261	$ 8,905,624	$ 8,167,576
Property Tax	$ 30,813,963	$ 30,064,655	$ 43,176,363*	$ 31,586,093	$ 33,195,831
Less Property Tax CAPS		$ (536,362)	$ (2,584,977)	$ (3,540,166)	$ (3,432,000)
TOTAL	$ 37,907,671	$ 37,645,037	$ 49,991,647	$ 36,951,551	$ 37,931,407

**Includes 2008 pay 2009 taxes received in 2010.*

Long Term Operating Fund Projections

In assessing the Library's ability to move forth with the long-range plans for Capital Projects, Services, and Technology, the Library Board has repeatedly stressed the importance of only authorizing those projects that could be operated within the maximum levy available to the Board. No recommendations to implement any expansion will be supported by the Board unless said programs can be operated to the standard of service to which the Board is committed to maintain.

The experiences of previous years, where shortfalls in collections and negative feedback from rating agencies as well as auditors regarding the Library's cash balances, have led the Board to include a second factor in their long range planning for the Operating Fund. During 2010 the Board approved

an Operating Fund Balance Policy that sets the balance at 10% of the Operating Revenue as a minimum target for the Unrestricted Operating Fund balance. Unrestricted fund balance is an important measure of economic stability. It is essential that IMCPL maintain adequate levels of unrestricted fund balance to mitigate financial risk that can occur form unforeseen revenue fluctuations, unanticipated expenditures and to ensure stable tax rates. The fund balance also provides cash flow liquidity for IMCPL's general operations and is crucial in long-term financial planning.

The 2012 budget presented in this document addresses the loss of revenue due to Property Tax CAPS, maintaining an adequate Fund Balance and keeping all branch locations open during the year. It also includes a share of COIT funds to cover the cost of re-establishing a portion of the hours reduced in October of 2010.

Being a good steward of tax dollars is not always easy. The 2012 budget attempts to balance necessary cost increases, restore some of the lost hours, and continue to operate all branch locations. The Library will continue to monitor operating costs for further reductions and work with elected officials to address a long-term permanent solution.

Indianapolis-Marion County Public Library
Summary of Significant Assumptions
Budget 2012

Revenues:

Property Taxes: 2.9% increase based on the growth rate per the Department of Local Government Finance. A provision for the effect of the circuit breaker was estimated for 2012. It is assumed that the Library will collect the approved tax levies net of the circuit breaker in their entirety for 2012 and a provision of 5% was established for 2011.

Local Income Taxes: $2,514,442 – reduction of $1,250,992 compared to 2011.

Intergovernmental: $3,135,832 – includes license excise taxes, financial institution taxes, commercial vehicle excise taxes, and in-lieu-of property taxes.

COIT: new for 2012 - $149,702 - .1% of the City/County's distribution

Fines & Fees: $1,388,600 – 15% decrease – reduced the limit of materials from 125 items to 50 items at one time, increase in the number of patrons receiving email notification regarding due date and fewer patrons taking advantage of our extended use of materials – 1% drop in the number of patrons with charges on their accounts.

Interest Income: $50,000 – 29% decrease – due to low interest rates and no change is expected during the next year.

Copy/Printing Fees: - $184,000 - 2% decrease – drop in the number of copies being made.

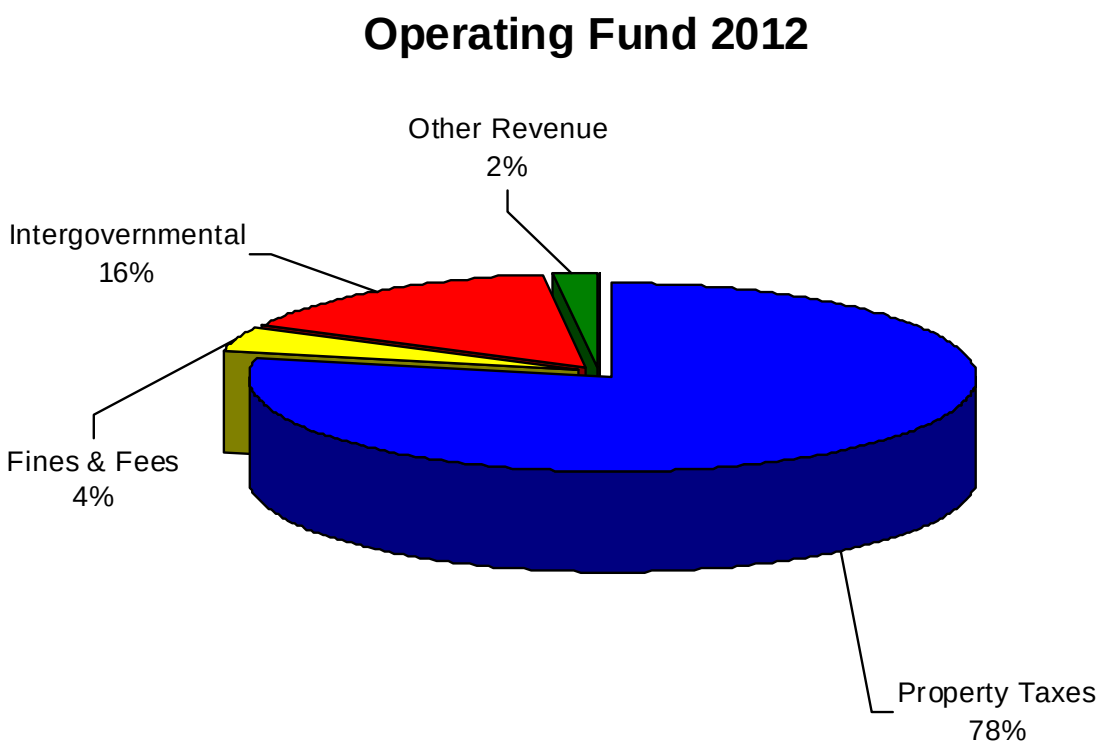
Grants/Contributions: -$220,000 – annual support for the InfoZone Library Branch

PLAC Revenue: $95,000 – 19% increase based on actual receipts for 2011 and 2010

Miscellaneous: $430,000 – 4% decrease based on actual for 2011 and 2010

Operating Fund

2012 Estimated Revenue



Indianapolis Marion County Public Library
2012 ESTIMATED REVENUE - OPERATING FUND SYSTEM-WIDE

	2010 Actual	2011 Original Estimate	2011 Adjusted Estimate	2012 Projected
Revenues				
Tax Revenue				
PROPERTY TAX	$28,748,682	$32,212,611.00	$31,586,093	$33,195,831.00
PRIOR YEAR - PROPERTY TAX	$11,842,704	$0.00	$0	$0.00
PROPERTY TAX CAPS	$0	($4,311,759.00)	($3,540,166)	($3,432,000.00)
LICENSE EXCISE TAX REVENUE	$2,229,953	$2,289,254.00	$1,843,707	$2,268,013.00
PRIOR YEAR - LICENSE EXCISE TAX R	$0	$0.00	$0	$0.00
FINANCIAL INSTITUTION TAX REVENU	$276,235	$274,854.00	$134,308	$298,587.00
PRIOR YEAR - FINANCIAL INSTITUTI	$0	$0.00	$0	$0.00
COMMERCIAL VEHICLE TAX REVEN	$282,251	$280,841.00	$274,130	$285,463.00
PRIOR YEAR - COMMERCIAL VEHICLE	$0	$0.00	$0	$0.00
IN LIEU OF PROP. TAX	$357,111	$139,045.00	$139,045	$283,769.00
PRIOR YEAR - IN LIEU OF PROP. TAX	$137,766	$0.00	$0	$0.00
LOCAL OPTION INCOME TAX	$3,765,434	$3,765,434.00	$3,765,434	$2,514,442.00
PRIOR YEAR - LOCAL OPTION INCOM	$0	$0.00	$0	$0.00
COUNTY OPTION INCOME TAX	$0	$0.00	$0	$149,702.00
Total Tax Revenue	**$47,640,136**	**$34,650,280.00**	**$34,202,551**	**$35,563,807.00**
Fees & Fines Revenue				
FINES	$1,390,774	$1,741,000.00	$1,741,000	$1,300,000.00
COPY MACHINE REVENUE	$51,708	$55,000.00	$55,000	$51,000.00
PUBLIC PRINTING REVENUE	$143,174	$133,000.00	$133,000	$133,000.00
PLAC CARD REVENUE	$49,709	$43,000.00	$43,000	$43,000.00
OTHER CARD REVENUE	$20,280	$14,000.00	$14,000	$20,000.00
DISKETTE SALES REVENUE	$135	$0.00	$0	$0.00
MISCELLANEOUS REVENUE	$7,756	$15,000.00	$15,000	$8,000.00
HEADSET REVENUE	$10,703	$10,000.00	$10,000	$10,000.00
USB REVENUE	$15,184	$11,000.00	$11,000	$12,000.00
LIBRARY TOTES	$4,853	$2,000.00	$2,000	$2,000.00
PROCTERING EXAMS	$3,760	$1,600.00	$1,600	$1,600.00
Total Fees & Fines Revenue	**$1,698,036**	**$2,025,600.00**	**$2,025,600**	**$1,580,600.00**
Grants				
OTHER GRANTS	$245,000	$245,000.00	$245,000	$220,000.00
GATES GRANT	$2,056	$0.00	$0	$0.00
Total Grants	**$247,056**	**$245,000.00**	**$245,000**	**$220,000.00**
Other Revenue				
CONTRIBUTION	$24	$0.00	$0	$0.00
TRANSFER IN	$0	$0.00	$0	$0.00
INTEREST INCOME	$64,774	$70,000.00	$70,000	$50,000.00
PLAC DISTRIBUTION REVENUE	$97,534	$80,000.00	$80,000	$95,000.00
TELEPHONE COMMISSIONS	$0	$0.00	$0	$0.00
USAGE FEE REVENUE	$0	$0.00	$0	$0.00
FACILITY RENTAL REVENUE	$29,090	$40,000.00	$40,000	$30,000.00

Indianapolis Marion County Public Library
2012 ESTIMATED REVENUE - OPERATING FUND SYSTEM-WIDE

	2010 Actual	2011 Original Estimate	2011 Adjusted Estimate	2012 Projected
FACILITY RENTAL REVENUE - NONTAX	$0	$0.00	$0	$0.00
SALES TAX REVENUE	$505	$0.00	$0	$0.00
SALE OF SURPLUS PROPERTY	$579	$4,000.00	$4,000	$2,000.00
E-RATE REVENUE	$0	$0.00	$0	$90,000.00
INSURANCE REIMBURSEMENTS	$6,635	$0.00	$0	$0.00
COURT SETTLEMENTS	$0	$0.00	$0	$0.00
REIMBURSEMENT FOR SERVICES	$190,254	$309,400.00	$309,400	$300,000.00
REFUNDS	$16,724	$0.00	$0	$0.00
PAYROLL REFUND	$300	$0.00	$0	$0.00
Total Other Revenue	**$406,420**	**$503,400.00**	**$503,400**	**$567,000.00**
Total Revenues	**$49,991,649**	**$37,424,280.00**	**$36,976,551**	**$37,931,407.00**

Indianapolis-Marion County Public Library
Summary of Significant Assumptions
Budget 2012

OPERATING FUND AND CAPITAL PROJECTS FUND

Expenditures:

Appointed Salaries:

- 2% salary increase for all staff per contractual agreements with two bargaining units
- Additional hours of service – restoring 1 day per week at 10 locations
- Total increase over 2011 budget is $301,860

Hourly Salaries: increase over 2011 of $85,271 – additional pages and subs to cover increase in hours for 2012

Health Care: 11% reduction over 2011 budget – amount is based on current year experience with a 10% increase

Unemployment: reduced based on current year experience

PERF: increases from 8.75% to 10% for employer's share. Employee share remains at 3% for a total of 13%.

Postage: reduction of $20,000 based on the elimination of paper notices

Utilities: reduction of $58,850 net of anticipated rate increases due to energy conservation projects

Consulting: includes a compensation study to be completed in 2012 – estimated at $90,000

Education: increase to cover State mandated continuing education for Librarians

Liability Insurance: 11% increase due to current insurance market

Collection Materials: restored back to $5.5 million level

Debt: additional debt payment in the amount of $1.1 million being moved from Operating to Debt Service compared to 2011

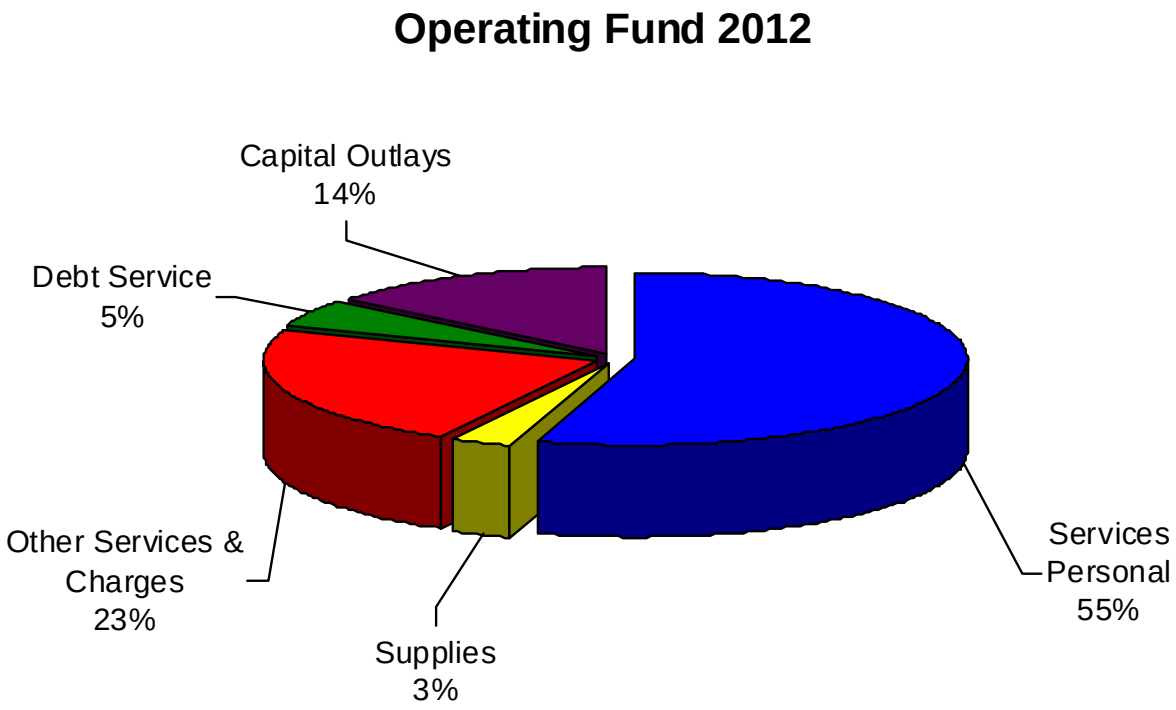
	2011 Budget	2012 Budget
Operating Fund	**37,901,080**	**39,815,691**
Capital Projects Fund	**1,478,000**	**0***
Total	**39,379,080**	**39,815,691**

Increase $436,611 - 1.1%

***Included in Operating Fund for 2012 – total Capital in Operating Fund - $1,506,600**

Operating Fund

2012 Proposed Budget



Indianapolis Marion County Public Library
2012 BUDGET - SYSTEM WIDE
OPERATING FUND AND CAPITAL PROJECTS FUND

Note: For 2012 the Capital Projects Fund has been moved into the Operating Fund

Account Description	2010 Actual	2011 Original Budget	2011 Adjusted Budget	2012 Budget
Expenses				
Services Personal				
Salaries & Wages				
SALARIES APPOINTED STAFF	$14,258,115.04	$13,657,156.56	$13,482,156.56	$13,959,017.22
SALARIES HOURLY STAFF	$1,437,869.32	$1,384,661.00	$1,384,661.00	$1,469,932.00
Total Salaries & Wages	**$15,695,984.36**	**$15,041,817.56**	**$14,866,817.56**	**$15,428,949.22**
Employee Benefits				
HEALTH INSURANCE	$3,414,338.41	$3,503,000.00	$3,503,000.00	$3,115,200.00
GROUP LIFE INSURANCE	$31,473.47	$33,000.00	$33,000.00	$33,000.00
LONG TERM DISABILITY INSURANCE	$30,867.99	$33,000.00	$33,000.00	$33,000.00
UNEMPLOYMENT COMPENSATION	$6,758.39	$609,960.00	$609,960.00	$100,000.00
FICA AND MEDICARE	$1,142,014.85	$1,150,699.00	$1,150,699.00	$1,180,315.00
PERF	$1,621,635.66	$1,604,716.00	$1,604,716.00	$1,814,672.00
EMPLOYEE ASSISTANCE PROGRAM	$21,955.00	$34,000.00	$34,000.00	$34,000.00
TUITION ASSISTANCE	$4,289.01	$5,000.00	$5,000.00	$5,000.00
SALARY ADJUSTMENT	$0.00	$25,000.00	$0.00	$75,000.00
Total Employee Benefits	**$6,273,332.78**	**$6,998,375.00**	**$6,973,375.00**	**$6,390,187.00**
Total Services Personal	**$21,969,317.14**	**$22,040,192.56**	**$21,840,192.56**	**$21,819,136.22**
Supplies				
Office Supplies				
OTHER OFFICE SUPPLIES - OPERATING	$350,355.28	$321,000.00	$329,244.57	$392,750.00
OTHER OFFICE SUPPLIES - CAPITAL PROJECTS*				$267,800.00
UNIFORMS	$557.38	$5,000.00	$8,373.00	$5,000.00
Total Office Supplies	**$350,912.66**	**$326,000.00**	**$337,617.57**	**$655,550.00**
Operating Supplies				
CLEANING & SANITATION	$123,185.96	$141,050.00	$134,050.00	$120,200.00
GASOLINE	$25,197.31	$30,500.00	$30,500.00	$34,000.00
Total Operating Supplies	**$148,383.27**	**$171,550.00**	**$164,550.00**	**$154,200.00**
Other Supplies				
LIBRARY SUPPLIES	$21,473.75	$35,200.00	$97,000.00	$30,000.00
NON-CAPITAL FURNITURE & EQUIPMENT - OPERATING	$39,079.40	$0.00	$0.00	$5,000.00
NON-CAPITAL FURNITURE & EQUIPMENT - CAPITAL*				$333,800.00
Total Other Supplies	**$60,553.15**	**$35,200.00**	**$97,000.00**	**$368,800.00**
Total Supplies	**$559,849.08**	**$532,750.00**	**$599,167.57**	**$1,178,550.00**
Other Services & Charges				
Professional Services				
CONSULTING SERVICES	$12,914.50	$30,000.00	$30,000.00	$136,200.00
LEGAL SERVICES	$194,591.88	$250,000.00	$250,000.00	$250,000.00
OTHER PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00
Total Professional Services	**$207,506.38**	**$280,000.00**	**$280,000.00**	**$386,200.00**

Indianapolis Marion County Public Library
2012 BUDGET - SYSTEM WIDE
OPERATING FUND AND CAPITAL PROJECTS FUND

Note: For 2012 the Capital Projects Fund has been moved into the Operating Fund

Account Description	2010 Actual	2011 Original Budget	2011 Adjusted Budget	2012 Budget
Communication & Transportation				
POSTAGE	$124,527.57	$100,000.00	$108,117.18	$80,000.00
TRAVEL	$14,404.91	$21,000.00	$21,000.00	$17,600.00
CONFERENCES	$8,106.91	$21,600.00	$21,600.00	$47,500.00
IN HOUSE CONFERENCE	$2,736.00	$5,000.00	$5,495.00	$50,000.00
FREIGHT & EXPRESS	$11,675.45	$20,000.00	$54,875.00	$61,000.00
DATA COMMUNICATIONS	$140,219.52	$145,000.00	$147,800.00	$380,000.00
CELLULAR PHONE	$0.00	$0.00	$0.00	$8,675.00
Total Communication & Transportation	**$301,670.36**	**$312,600.00**	**$358,887.18**	**$644,775.00**
Printing & Advertising				
PUBLICATION OF LEGAL NOTICES & HR	$3,161.23	$4,500.00	$4,500.00	$4,500.00
OUTSIDE PRINTING	$156,939.24	$170,000.00	$172,422.52	$185,500.00
Total Printing & Advertising	**$160,100.47**	**$174,500.00**	**$176,922.52**	**$190,000.00**
Insurance				
OFFICIAL BONDS	$1,035.00	$1,035.00	$1,035.00	$1,000.00
AUTOMOBILE	$18,532.80	$20,931.00	$20,931.00	$18,000.00
PACKAGE	$161,666.67	$166,400.00	$166,400.00	$165,000.00
WORKER'S COMPENSATION	$45,094.13	$42,280.00	$42,280.00	$53,000.00
EXCESS LIABILITY	$11,613.33	$11,772.00	$11,772.00	$11,000.00
PUBLIC OFFICIALS & EMPLOYEE LIAB	$21,000.00	$21,000.00	$21,000.00	$19,000.00
CLAIMS, AWARDS, AND INDEMNITIES	$0.00	$0.00	$30,000.00	$0.00
BROKERAGE FEE	$0.00	$0.00	$0.00	$25,000.00
Total Insurance	**$258,941.93**	**$263,418.00**	**$293,418.00**	**$292,000.00**
Utilities				
Gas	$103,842.40	$150,000.00	$150,000.00	$95,000.00
ELECTRICITY	$784,675.09	$800,000.00	$800,000.00	$797,200.00
HEAT/STEAM	$370,932.20	$450,000.00	$450,000.00	$440,000.00
COOLING/CHILLED WATER	$406,752.48	$450,000.00	$450,000.00	$450,000.00
WATER	$43,784.81	$48,000.00	$48,000.00	$48,000.00
SEWAGE	$21,798.45	$20,000.00	$20,000.00	$28,950.00
Total Utilities	**$1,731,785.43**	**$1,918,000.00**	**$1,918,000.00**	**$1,859,150.00**
Repairs & Maintenance				
REP & MAINT-STRUCTURE	$1,113,218.39	$1,363,500.00	$1,369,911.93	$1,488,000.00
REP & MAINT-STRUCTURE - CAPITAL PROJECTS*				$420,000.00
REP & MAINT-HEATING & AIR	$41,412.00	$210,000.00	$210,000.00	$210,000.00
REP & MAINT-HEATING & AIR - CAPITAL PROJECTS*				$270,000.00
REP & MAINT -AUTO	$15,371.20	$23,000.00	$26,529.30	$25,000.00
REP & MAINT-EQUIPMENT	$257,021.55	$71,000.00	$71,000.00	$83,000.00
REP & MAINT-COMPUTERS	$320,524.42	$325,000.00	$325,000.00	$325,000.00
Total Repairs & Maintenance	**$1,747,547.56**	**$1,992,500.00**	**$2,002,441.23**	**$2,821,000.00**
Rentals				
REAL ESTATE	$427,812.56	$419,800.00	$419,800.00	$430,528.00
EQUIPMENT	$108,294.80	$130,000.00	$136,320.00	$136,320.00
Total Rentals	**$536,107.36**	**$549,800.00**	**$556,120.00**	**$566,848.00**

Indianapolis Marion County Public Library
2012 BUDGET - SYSTEM WIDE
OPERATING FUND AND CAPITAL PROJECTS FUND

Note: For 2012 the Capital Projects Fund has been moved into the Operating Fund

Account Description	2010 Actual	2011 Original Budget	2011 Adjusted Budget	2012 Budget
Other Services & Charges				
BOND EXPENSE	$1,555,000.00	$1,625,000.00	$1,625,000.00	$840,000.00
INTEREST EXPENSE	$1,424,146.03	$634,363.00	$1,188,118.00	$1,140,732.00
DUES & MEMBERSHIPS	$14,118.00	$17,000.00	$16,900.00	$20,600.00
COMPUTER SERVICES	$2,039.70	$385.00	$485.00	$2,500.00
COMPUTER SERVICES - CAPITAL PROJECTS*				$75,000.00
PAYROLL SERVICES	$155,195.95	$140,000.00	$140,000.00	$150,000.00
SECURITY SERVICES	$638,103.29	$704,776.00	$883,379.00	$732,700.00
TRASH & SNOW REMOVAL	$353,729.78	$300,000.00	$422,271.02	$350,000.00
PROGRAMMING	$28,886.37	$75,000.00	$75,160.00	$75,000.00
PROGRAMMING-JUV.	$82,654.49	$95,000.00	$95,570.00	$96,000.00
PROGRAMMING ADULT - CENTRAL	$23,620.44	$35,000.00	$35,000.00	$35,000.00
PROGRAMMING EXHIBITS - CENTRAL	$8,864.35	$5,000.00	$5,000.00	$5,500.00
EVENTS & PR	$18,783.85	$30,000.00	$30,000.00	$20,000.00
LAWN & LANDSCAPING	$109,523.00	$115,000.00	$80,125.00	$115,000.00
OTHER CONTRACTUAL SERVICES	$531,326.85	$588,000.00	$537,118.30	$557,000.00
OTHER CONTRACTUAL SERVICES - CAPITAL PROJECTS*				$100,000.00
MATERIALS CONTRACTUAL	$648,953.21	$590,000.00	$823,687.39	$1,000,000.00
BANK FEES/CREDIT CARD FEES	$45,446.08	$50,000.00	$50,000.00	$50,000.00
RECRUITMENT EXPENSES	$8,719.34	$20,000.00	$80,000.00	$28,000.00
REFUNDS	$248.00	$0.00	$0.00	$0.00
Total Other Services & Charges	**$5,649,358.73**	**$5,024,524.00**	**$6,087,813.71**	**$5,393,032.00**
Total Other Services & Charges	**$10,593,018.22**	**$10,515,342.00**	**$11,673,602.64**	**$12,153,005.00**
Capital Outlay				
COMPUTER EQUIPMENT - CAPITAL PROJECTS*	$0.00	$0.00	$0.00	$40,000.00
BOOKS & MATERIALS	$4,280,251.90	$4,697,795.00	$5,004,048.18	$4,500,000.00
UNPROCESSED PAPERBACK BOOKS	$107,598.47	$115,000.00	$119,231.42	$125,000.00
Total Capital Outlay	**$4,387,850.37**	**$4,812,795.00**	**$5,123,279.60**	**$4,665,000.00**
Total Expenses	**$37,510,034.81**	**$37,901,079.56**	**$39,236,242.37**	**$39,815,691.22**

***The items marked as Capital were moved from the Capital Projects Fund to the Operating Fund for 2012**
Total amount of Capital Projects for 2012 is $1,506,600.
2011 Budget for Capital Projects is $1,478,000.

Net Operating Fund Budget for 2012 **$ 38,309,091.22**

Department of Local Government Finance
2011 Payable 2012 Debt Service Worksheet - Civil

(Rev. 07-08)

Indianapolis-Marion County Public Library (Unit Name)

Marion (County)

Fund Name **Operating (General)**

Please use a separate debt service worksheet for each debt service fund

Enter all debt payments anticipated by the unit in the time periods from 7-1-11 to 12-31-12. Payments from 01-01-13 to 06-30-13 must be adopted on Budget Form 4B and supported by an amortization schedule. The DLGF will not increase the debt service levy to accommodate 2013 payments. Each listed debt must have an amortization schedule attached and include trustee fees, if applicable. The debt service levy will be based upon those payments as scheduled and indicated on the amortization schedule unless other documentation is provided. Attach the completed worksheet and documentation to the annual budget upon filing with the county auditor.

Name of Issue	Line 2 (7-1-11 to 12-31-11)		Line 1 (1-1-12 to 12-31-12)		Line 11 (1-1-13 to 6-30-13)	
	Due	Amt	Due	Amt	Due	Amt
			01/01	1,132,731.25	01/01	
G.O. Bond 2007	07/01	1,129,131.25	07/01			
Incurred after 12/31/1983? Y/N Y						
Incurred after 06/30/2005? Y/N Y	Sub Total	*1,129,131.25*	Sub Total	*1,132,731.25*	Sub Total	
			01/01	-	01/01	-
G.O. Bond 2006	07/01		07/01	-		
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Incurred after 12/31/1983? Y/N						
Incurred after 06/30/2005? Y/N	Sub Total		Sub Total		Sub Total	
Totals	**Line 2**	**$1,129,131**	**Line 1**	**$1,132,731**	**Line 11**	

2010 Additional Appropriations None

For lease payments listed above, do the holding corporations have sufficient balances to retire the debt? Y/N N

(Signature) (Title)

BOND AND INTEREST REDEMPTION FUND

BOND AND INTEREST REDEMPTION FUND -- 50

General Obligation Bonds

The Library issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities as well as major maintenance and the purchase of computer equipment. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

General obligation bonds currently outstanding as of January 1, 2011 are as follows:

$16,310,000 2002 General Obligation Bonds Due in Installments of $165,000 to $1,170,000, Plus Interest Through January 1, 2017; Interest at 1.5% to 5.0%	$ 12,180,000
$8,000,000 2003 General Obligation Bonds Due in Installments of $98,410 to $114,813, Plus Interest Through January 1, 2022; Interest at 3.3% to 6.2%	$ 8,000,000
$12,000,000 2005 General Obligation Refunding Bonds Due in Installments of $405,000 to $890,000 Plus Interest Through January 1, 2016; Interest at 3.25% to 4.00%	$ 6,675,000
$25,000,000 2006 General Obligation Bonds Due in Installments of $1,600,000 to $5,660,000, Plus Interest Through January 1, 2023; Interest at 4.25% to 4.50%	$ 25,000,000
$20,000,000 2007 General Obligation Bonds Due in Installments of $730,000 to $1,490,000, Plus Interest Through January 1, 2018; Interest at 4%	$ 16,215,000
$9,155,000 2009 Refunding General Obligation Bonds Due in Installments of $175,000 to $1,525,000, Plus Interest Through July 1, 2019; Interest at 2% to 5%	$ 8,955,000
$23,630,000 2010 Refunding General Obligation Bonds Due in Installment of $310,000 to $1,465,000. Plus Interest Through January 1, 2022; Interest at 2% to 5%	$ 23,320.000
Total Long Term General Obligation Bonds	$103,345,000

Legal Debt Limit: $221,605,951
(AV 2011 of $33,240,892,643 / 3 x 2%)

Current Bond Ratings

The Library's general obligation bonds have always been rated very favorably, due in part to the low level of debt that the Library has carried and the conservative nature of that debt in that all issues in the past have been general obligation bonds. In March of 2010, the Library obtained new ratings in conjunction with the refinancing/refunding of the 2002A debt.

Moody's Investors Service issued a rating of Aa2 for the Series 2010 Refunding. Among the comments included in their opinion were the following:

> *"Moody's Investors Service has assigned a Aa2 rating to the Indianapolis-Marion County Public Library's, (IN) $24.8 million General Obligation Refunding Bonds, Series 2010. Concurrently, Moody's has affirmed the Aa2 rating on the Library's $104.6 million of outstanding general obligation debt, including the current offering. Assignment of the Aa2 rating reflects the library's large and diverse tax base, average wealth levels, improved reserves, and manageable debt burden."*

Revenues for the Bond and Interest Redemption Fund

Property tax receipts (less Caps) for the Bond and Interest Redemption is projected to be $9,571,762 in 2012. Other sources of income include:

Commercial Vehicle Excise Tax	$	58,550
Excise Tax License	$	460,534
Financial Institutions Tax	$	61,242
In-lieu-of Property Taxes	$	70,508
Interest Income	$	500
	$	651,334

Tax Rates for the Bond and Interest Redemption Fund

The estimated tax rate for Debt Service in 2012 increases from 0.0220 in 2011 to 0.0290 (0.0070 increase) based on the Certified Assessed Value.

Reductions in Annual Debt Service Payments

Beginning 2008, the Library began an early debt extinguishment plan in conjunction with refunding/refinancing plan to reduce the amount of outstanding debt and annual payments. As detailed on page 30, this plan will reduce the annual payments for 2012 by $1.3 million.

Indianapolis Marion County Public Library
2012 ESTIMATED REVENUE - BIRF FUND

	2010 Actual	2011 Original Estimate	2011 Adjusted Estimated	2012 Projected
Revenues				
Tax Revenue				
PROPERTY TAX REVENUE	$6,563,481.04	$7,334,268.00	$7,312,996.00	$9,571,762.00
PRIOR YEAR - PROPERTY TAX	$2,046,398.15	$0.00	$0.00	$0.00
LICENSE EXCISE TAX REVENUE	$452,420.96	$464,452.00	$428,316.00	$460,534.00
PRIOR YEAR - LICENSE EXCISE TAX REVENUE	$0.00	$0.00	$0.00	$0.00
FINANCIAL INSTITUTION TAX REVENUE	$54,868.00	$54,594.00	$31,201.00	$61,242.00
PRIOR YEAR - FINANCIAL INSTITUTION TAX REV	$0.00	$0.00	$0.00	$0.00
COMMERCIAL VEHICLE TAX REVENUE	$57,264.16	$56,978.00	$63,684.00	$58,550.00
PRIOR YEAR - COMMERCIAL VEHICLE TAX REV	$0.00	$0.00	$0.00	$0.00
IN LIEU OF PROP. TAX	$83,261.84	$31,747.00	$31,747.00	$70,508.00
PRIOR YEAR - IN LIEU OF PROP. TAX	$23,805.71	$0.00	$0.00	$0.00
Total Tax Revenue	**$9,281,499.86**	**$7,942,039.00**	**$7,867,944.00**	**$10,222,596.00**
Fees & Fines Revenue				
MISCELLANEOUS REVENUE	$0.00	$0.00	$0.00	$0.00
Total Fees & Fines Revenue	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Other Revenue				
TRANSFER IN	$2,957.54	$0.00	$0.00	$0.00
INTEREST INCOME	$2,906.68	$2,000.00	$2,000.00	$500.00
TEMPORARY LOAN	$0.00	$0.00	$0.00	$0.00
INTERFUND LOAN PROCEEDS	$0.00	$0.00	$0.00	$0.00
Total Other Revenue	**$5,864.22**	**$2,000.00**	**$2,000.00**	**$500.00**
Total Revenues	**$9,287,364.08**	**$7,944,039.00**	**$7,869,944.00**	**$10,223,096.00**

Indianapolis Marion County Public Library
2012 PROPOSED BUDGET - BIRF FUND

Account Description	2010 Actual	2012 Original Budget	2011 Adjusted Budget	Proposed 2012 Budget
Expenses				
Other Services & Charges				
Other Services & Charges				
BOND EXPENSES	$4,355,000.00	$4,105,000.00	$4,105,000.00	$5,200,000.00
INTEREST EXPENSE	$2,892,178.06	$3,598,571.00	$3,598,570.00	$3,732,703.00
BANK FEES/CREDIT CARD FEES	$2,560.00	$25,430.00	$25,430.00	$25,430.00
Total Other Services & Charges	**$7,249,738.06**	**$7,729,001.00**	**$7,729,000.00**	**$8,958,133.00**
Total Other Services & Charges	**$7,249,738.06**	**$7,729,001.00**	**$7,729,000.00**	**$8,958,133.00**
Transfer Out				
BOND ANTICIPATION WARRANT	$0.00	$0.00	$0.00	$0.00
INTERFUND LOAN PAYMENT	$0.00	$0.00	$0.00	$0.00
Total Transfer Out	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expenses	**$7,249,738.06**	**$7,729,001.00**	**$7,729,000.00**	**$8,958,133.00**

2012 Proposed Debt Service

Outstanding	Beginning Balance 2009	Reduction due to Early Payoff	Refinancing	Normal Payments	Ending Balance 2010
1998 Bonds	3,045,000	2,735,000		310,000	-
2001 Bonds	15,895,000	5,540,000	9,715,000	640,000	-
2002 Refunding Bonds	13,235,000			1,055,000	12,180,000
2002A Bonds	25,890,000		25,890,000		-
2003 Bonds	8,000,000			-	8,000,000
2003A Refunding Bonds	-			-	-
2005 Bonds	7,850,000			1,175,000	6,675,000
2006 Bonds	25,000,000			-	25,000,000
2007 Bonds	17,770,000			1,555,000	16,215,000
	116,685,000	8,275,000	35,605,000	4,735,000	
2009 Refunded Bonds	9,155,000			200,000	8,955,000
2010 Refunded Bonds	-		23,630,000	310,000	23,320,000
					100,345,000
2011 activity - January 1 - June 30					
2002 Refunding Bonds	12,180,000			535,000	11,645,000
2003 Bonds	8,000,000			-	8,000,000
2005 Bonds	6,675,000			605,000	6,070,000
2006 Bonds	25,000,000			-	25,000,000
2007 Bonds	16,215,000		-	770,000	15,445,000
2009 Refunding Bonds	8,955,000			-	8,955,000
2010 Refunding Bonds	23,320,000			805,000	22,515,000
					97,630,000

Annual Debt Service Payments for 2012

	Before Changes	After Changes	
1998 Bonds	384,188	-	paid off early
2001 Bonds	1,049,855	-	Partially paid off & Refunded
2002 Refunding Bonds	2,019,488	2,019,488	
2002A Bonds	2,737,101	-	Refunded
2003 Bonds	371,982	371,982	
2005 Bonds	1,468,319	1,468,319	
2006 Bonds	1,107,510	1,107,510	
2007 Bonds	2,263,663	2,263,663	
2009 Refunding Bonds	-	564,475	
2010 Refunding Bonds	-	2,269,999	
	11,402,104	10,065,435	
Savings	**1,336,670**		

Department of Local Government Finance
2011 Payable 2012 Debt Service Worksheet - Civil

(Rev. 07-08)

Indianapolis-Marion County Public Library (Unit Name)

Marion (County)

Fund Name **Bond & Interest Redemption**

Please use a separate debt service worksheet for each debt service fund

Enter all debt payments anticipated by the unit in the time periods from 7-1-11 to 12-31-12. Payments from 01-01-13 to 06-30-13 must be adopted on Budget Form 4B and supported by an amortization schedule. The DLGF will not increase the debt service levy to accommodate 2012 payments. Each listed debt must have an amortization schedule attached and include trustee fees, if applicable. The debt service levy will be based upon those payments as scheduled and indicated on the amortization schedule unless other documentation is provided. Attach the completed worksheet and documentation to the annual budget upon filing with the county auditor.

Name of Issue		Line 2 (7-1-11 to 12-31-11)		Line 1 (1-1-12 to 12-31-12)		Line 11 (1-1-13 to 6-30-13)	
		Due	Amt	Due	Amt	Due	Amt
				01/01	818,193.75	01/01	1,196,000.00
G.O. Bond 2002		07/01	819,537.50	07/01	1,201,293.75		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	N	Sub Total	*819,537.50*	Sub Total	*2,019,487.50*	Sub Total	*1,196,000.00*
				01/01	185,991.00	01/01	185,991.00
G.O. Bond 2003		07/01	185,991.00	07/01	185,991.00		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	N	Sub Total	*185,991.00*	Sub Total	*371,982.00*	Sub Total	*185,991.00*
				01/01	732,518.75	01/01	733,800.00
G.O.Bond 2005		07/01	734,050.00	07/01	735,800.00		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	Y	Sub Total	*734,050.00*	Sub Total	*1,468,318.75*	Sub Total	*733,800.00*
				01/01	553,755.00	01/01	553,755.00
G.O. Bond 2006		07/01	553,755.00	07/01	553,755.00		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	Y	Sub Total	*553,755.00*	Sub Total	*1,107,510.00*	Sub Total	*553,755.00*
				01/01		01/01	1,128,831.25
G.O. Bond 2007		07/01		07/01	1,130,931.25		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	Y	Sub Total		Sub Total	*1,130,931.25*	Sub Total	*1,128,831.25*
				01/01	194,737.50	01/01	367,987.50
G.O. Bond 2009 Refunded		07/01	194,738.00	07/01	369,737.50		
Incurred after 12/31/1983? Y/N	Y						
Incurred after 06/30/2005? Y/N	Y	Sub Total	*194,738.00*	Sub Total	*564,475.00*	Sub Total	*367,987.50*
				01/01	1,371,499.38	01/01	901,449.38
G.O. Bond 2010 Refunded		07/01	1,365,549.38	07/01	898,499.38		
Incurred after 12/31/1983? Y/N	Y	fees	24,730.00	fees	25,430.00		
Incurred after 06/30/2005? Y/N	Y	Sub Total	*1,390,279.38*	Sub Total	*2,295,428.76*	Sub Total	*901,449.38*

Totals	**Line 2**	**$3,878,351**	**Line 1**	**$8,958,133**	**Line 11**	**$5,067,814**

2011 Additional Appropriations None

For lease payments listed above, do the holding corporations have sufficient balances to retire the debt? Y/N N

(Signature) (Title)

CAPITAL PROJECT FUND

CAPITAL PROJECT FUND -- 45

Beginning in 2006, the Library received approval for the establishment of a Capital Project Fund (CPF) in accordance with Indiana Code 36-12-12. Prior to approval of the CPF, the only source available to fund capital projects, technology upgrades and improvements and facility repairs and improvements was the issuance of debt. A CPF promotes efficient use of taxpayer dollars by allowing all the proceeds to be used for the project rather than interest expenses and bond costs associated with the issuance of debt.

The Library's Capital Projects Plan was approved by the Library Board of Trustees and the City County Council for 2012; however the funding is included in the Operating Fund for 2012. The total budget is $1,506,600.

The
INDIANAPOLIS PUBLIC
Library

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