

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
APRIL 19, 2007**

The Indianapolis-Marion County Public Library Board met at the Brightwood Branch Library, 2435 North Sherman Drive, Indianapolis, Indiana, on Thursday, April 19, 2007 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Mahern presided as Chairman. Secretary Rothe was present.

2. Roll Call

Members present: Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Member absent: None.

3. Branch Manager's Report

Rhonda Gordon, Manager, Brightwood Branch, announced that her Report had previously been distributed to the Board in their packets. She then introduced two of her staff members, namely: Frances McCauley, Circulation Supervisor and LaShelle Finley, Library Assistant II. She noted that two staff members were not present at tonight's meeting: Kimberly Brown-Harden, Juvenile Librarian and Chari Washington, Library Assistant. Ms. Gordon also pointed out that several improvements have been made to the branch, i.e., shelving, etc.

Mr. Mahern commented that Brightwood's circulation figures, in terms of increases/growth, are currently the best in the IMCPL system.

Mr. Meyer asked about what percentage of Brightwood's service population has computers in their own homes. Ms. Gordon advised that less than 20% of the patrons in this area have home computers and this is why the computers in the branch are so heavily used.

A copy of Ms. Gordon's Report is attached to these minutes.

4. Public Comment and Communications

a. Public Comment

There were no petitions to come before the Board.

- b. **Dear CEO Letters and Responses** were circulated.
- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Executive Session, March 15, 2007**

The minutes from the Executive Session held March 15, 2007 were distributed to the Board.

The minutes were approved as written upon the motion of Mr. Pizarro, seconded by Mr. Jordan, and the "yes" votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

b. **Regular Meeting, March 15, 2007**

The minutes from the Regular Meeting held March 15, 2007 were distributed to the Board.

The minutes were approved as written upon the motion of Mr. Pizarro, seconded by Mr. Jordan, and the "yes" votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

COMMITTEE REPORTS

6. Finance Committee (Gregory Jordan, Chair; Louis Mahern, Mary Lou Rothe)

a. **Report of the Treasurer – March, 2007**

Becky Dixon, Chief Financial Officer, discussed the March, 2007 Report of the Treasurer that had been distributed to the Board. She stated that for the month of March, 2007, actual expenditures were \$406,351 less than projected.

Actual revenue was \$33,858 more than projected.

March, 2007 expenditures were 5% higher than March, 2006. March, 2007 receipts were \$11,050 less than March, 2006. Fines revenue is down by 15% compared to March of 2006.

Year-to-date fines revenue for 2007 is \$453,150 compared to year-to-date 2006 of \$547,311. (17% decrease).

Mr. Jordan made the motion that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. **Resolution 56 - 2007 (Library Capital Projects Fund Plan)**

At this time, President Mahern recessed the Regular Meeting.

President Mahern will Convene a Public Hearing:

1) **Discussion of Capital Projects Fund Plan**

Ms. Dixon stated that in accordance with IC 36-12-12, the Library advertised a Public Hearing for the purpose of approving a Capital Projects Fund for the years 2008 – 2010. She noted that this Plan establishes a tax rate of \$0.0026 for 2008, which is the same rate that we had for our 2006 Capital Projects Fund.

She advised that a copy of the resolution and Plan will be submitted to the City-County Council for their approval at the Council's Public Hearing. Upon the Council's approval, the Plan will then move forward to the Department of Local Government Finance for an additional Public Hearing and then on to the State for final approval.

Ms. Dixon then outlined the proposed uses of the Capital Projects Fund. The following amounts will cover HVAC repairs, lighting and roof replacements, general renovation and remodeling and parking lot repairs: 2008 - \$415,000; 2009 - \$330,000; and 2010 - \$305,000. For vehicle replacements the amounts are: 2008 - \$80,000; 2009 - \$74,000; and 2010 - \$66,000. These monies will be used to replace vehicles that were originally purchased in 1995, 1997, 2001 and 2004. For planned technology needs, which include network and infrastructure improvements, PC retirements and additions, Horizon computer replacement and special technical projects, the amounts are: 2008 - \$600,000; 2009 - \$900,000; and 2010 - \$630,000. There is also an Emergency Allocation line item, which amounts are: 2008 - \$346,646; 2009 - \$500,326; and 2010 - \$344,024. The Grand Totals for all items are as follows: 2008 - \$1,441,646; 2009 - \$1,804,326; and 2010 - \$1,345,024.

She then discussed the sources of funding for the Plan. Ms. Dixon mentioned that the tax rates for each year are: 2008 - \$0.0026; 2009 - \$0.0031; and 2010 - \$0.0022. As an example, in 2008, for a home valued at \$100,000, the tax rate would be \$2.60 for the year. For 2009 it would be \$3.10 and for 2010 it would be \$2.20.

Mr. Meyer asked Ms. Dixon to explain the possible outcomes after the Board has approved this Plan. Ms. Dixon advised that the City-County Council has the authority to either approve or not approve the Plan. If the Plan is not approved, the projects outlined in the Plan might not be completed or other funding from the Operating Budget would have to be found to allow for completion. The Council also has the authority to reduce the dollar amount and/or the tax rate of the Plan.

2) **Invite Public Comment from the Audience**

The Chairman inquired if there were any taxpayers who wished to be heard on the Capital Projects Fund Plan.

There were no taxpayers present who wished to speak.

President Mahern Will Consider a Motion to Close the Public Hearing

At this time, Mr. Jordan made a motion to close the Public Hearing. The motion was seconded by Mr. Pizarro.

Motion carried.

The Public Hearing was closed at this time.

President Mahern reconvened the Regular Meeting.

After full discussion and careful consideration of Resolution 56 – 2007, the resolution was adopted upon the motion of Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 57 - 2007** (Investment Policy – Addition to Finance Policy 121.2)

Mr. Jordan gave a brief explanation on the need for this Policy and reminded the Board that Indiana statute requires every municipality to have an Investment Policy and the Board of Finance is required to approve it each year.

After full discussion and careful consideration of Resolution 57 – 2007, the resolution was adopted upon the motion of Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 58 - 2007** (Appropriation of Grant Funds)

After full discussion and careful consideration of Resolution 58 – 2007, the resolution was adopted upon the motion of Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 59 - 2007** (Appropriation Resolution)

At this time, President Mahern recessed the Regular Meeting.

President Mahern will Convene a Public Hearing:

1) **Discussion of Appropriation Resolution**

Ms. Dixon reminded everyone that the Board recently adopted a resolution to issue

General Obligation Refunding/Refinancing Bonds not to exceed \$45 million. At this time, the Library needs to authorize the appropriation of the proceeds from the refunding. The proceeds will be used to cover the costs associated with the refunding as well as for the outstanding debt to be paid. She noted that the issue has not yet been sold but all the approvals and paperwork are being prepared in anticipation of a sale when the market is most favorable.

2) **Invite Public Comment from the Audience**

The Chairman inquired if there were any taxpayers who wished to be heard on the appropriation issue.

There were no taxpayers present who wished to speak.

President Mahern Will Consider a Motion to Close the Public Hearing

At this time, Mr. Jordan made a motion to close the Public Hearing. Mr. Pizarro seconded the motion.

Motion carried.

The Public Hearing was closed at this time.

President Mahern reconvened the Regular Meeting.

Mr. Meyer asked what effect the Library's bond rating has in relation to the bond rating for the City of Indianapolis.

Ms. Dixon replied that the Library recently underwent a rating by both Fitch and Moody's. The ratings received were as follows: Fitch – AAA and Moody's – Aa2. She stated that the Library has not been notified that we are on watch or that we have had any reduction in our excellent bond rating.

After full discussion and careful consideration of Resolution 59 – 2007, the resolution was adopted upon the motion of Mr. Jordan, and the "yes" votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

f. **Resolution 60 - 2007** (Request to Donate Obsolete Equipment)

After full discussion and careful consideration of Resolution 60 – 2007, the resolution was adopted upon the motion of Mr. Jordan, and the "yes" votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- g. **Finance Committee Notes – April 10, 2007** were distributed to the Board. Due to the anticipated distribution of some important information, Mr. Jordan encouraged all Board members to attend the next Finance Committee Meeting which will be held on May 7, 2007.

7. Diversity, Policy and Human Resources Committee (Jesse Lynch, Chair; Gregory Jordan, Louis Mahern)

Janet Gartin Moore, Director, Human Resources, advised that the human resource policies are still under review and that they will be presented to the Board at a later date.

- a. **Policy Revisions – 110 – 119 – Organization** were distributed to the Board for their review and are attached to these minutes.
- b. **Policy Revisions – 300’s – Public Services** were distributed to the Board for their review and are attached to these minutes.
- c. **Policy Revisions – 320’s – Collection of Library Materials** were distributed to the Board for their review and are attached to these minutes.
- d. **Diversity, Policy and Human Resources Committee Notes – April 10, 2007** were distributed to the Board.

8. Building Committee (Gary Meyer, Chair; Peter Pizarro, Sarah Taylor)

- a. **Central Project Construction Team Update Report** – Kurt Stahl, from Hunt Smoot, representing the Construction Management Team, discussed the Central Library Project.

A copy of the Report is attached to these minutes.

- b. **Construction Manager Monthly Report** was distributed to the Board at the meeting for their information.
- c. **Resolution 61 - 2007** (Approval to Award Contract for Exterior Signage)

This item was tabled until further notice.

- d. **Resolution 62 - 2007** (Declaration of Emergency – Repair of Garage Columns at Beam Intersections)

Revised resolution was presented to the Board at the meeting.

After full discussion and careful consideration of Resolution 62 - 2007, the resolution was adopted, upon the motion of Mr. Meyer, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 63 - 2007** (Approval to Award Contract for Kitchen Dumbwaiter Elevator)

After full discussion and careful consideration of Resolution 63 - 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

f. **Confirming Resolutions:**

1) **Resolution on Central Library Project Change Order Report - Fund 40 (Resolution 64 - 2007)**

After full discussion and careful consideration of Resolution 64 – 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

2) **Resolution on Central Library Project Change Order Report for Garage Related Items – Fund 41 (Resolution 65 - 2007)**

After full discussion and careful consideration of Resolution 65 – 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

g. **Resolution 66 - 2007** (Approval to Award Contract for Café and Catering Services for the Central Library)

After full discussion and careful consideration of Resolution 66 – 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

h. **Resolution 67 - 2007** (Approval to Award Contract for Parking Garage and Staff Lot Management Services for the Central Library)

After full discussion and careful consideration of Resolution 67 – 2007, the resolution was adopted upon the motion of Mr. Meyer and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- i. **Resolution 68 - 2007** (Approval to Purchase Vocera Wireless Voice Communication Equipment, Installation, and Training Services for Central Library)

After full discussion and careful consideration of Resolution 68 – 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- j. **Resolution 69 - 2007** (Approval to Addendum to Consulting Agreements with Funny Garbage, Inc. for Multimedia Content Development for the Learning Curve)

After full discussion and careful consideration of Resolution 69 – 2007, the resolution was adopted, upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- k. **Resolution 70 - 2007** (Approval to Extend Contract with IKON for Copier and Printer Services for the Library)

After full discussion and careful consideration of Resolution 70 – 2007, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- l. **Resolution 76 - 2007** (Authorization to Negotiate and Sign a Facilities Use Agreement with the IMCPL Staff Association Concerning Vending Machines at the Library Services Center)

After full discussion and careful consideration of Resolution 76 – 2007, the resolution was adopted, upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- m. **Branch Status Report – March 31, 2007** was distributed to the Board for their review and information. A copy of the Report is attached to these minutes.
- n. **Building Committee Notes – April 5, 2007** were distributed to the Board for their general information and are attached to these minutes.
- o. **Update on the Broadway Branch** was distributed to the Board at the meeting for their information. Ed Olsen, Director, Facilities, reviewed the information contained in the Update. He noted that the building is currently being leased to Kaleidoscope Youth Center and they had recently responded to the Library's RFP with their five-year plan in which they outline some changes they wish to make to the building which would require our approval. They have also presented a purchase offer for the building. Several options are being explored and a recommendation will be presented to the Board at a later date.

Ms. Rothe stated she felt it was necessary for the Library to retain the vacant lot next to the old Broadway building for future use.

Ms. Taylor then asked Mr. Olsen about the status of the Glendale Mall and our branch there.

Mr. Olsen stated that Kite is making good progress on the renovations. The old elevators will be replaced in the next three months. Oasis, the senior citizens group, will be moving in next to the branch the first week of May. Normal construction snags have occurred, i.e. electricity being cut off, etc. but construction is progressing well and everything is on schedule.

9. **Library Foundation Update (Peter Pizarro, Library Board Representative)**

April 2007 Library Foundation Update – Mr. Pizarro reviewed the Foundation's activities for the month of April 2007 which included the following:

- The Foundation received contributions from Barnes & Thornburg, Clark, Quinn, Moses, Scott & Grahn, LLP, Emerson Appliance Control and One America Financial Partners.
- The Foundation also received grants from the Library Fund, a fund of the Indianapolis Foundation, a CICF affiliate for the following projects:
 - Employment Empowerment Program – Eagle Branch
 - Little Tykes Computers – Flanner House and East Washington Branches
 - My Buddy and Me and a Book Makes Three – Brightwood Branch
- 92.3 WTTS Indianapolis included the Library in a special promotion with the Indianapolis Zoo. Every person who brought a book to the Zoo on Saturday, March 24, 2007 received discount admission. The collected books were donated to the Library, and Outreach Services will use them to enhance their daycare and after school visits.

A copy of the Update is attached to these minutes.

10. Report Of The Interim Chief Executive Officer

- a. **Statistics – March, 2007** were distributed to the Board. Laura Bramble, Chief Executive Officer, pointed out that circulation is beginning to stabilize after the changes that were made over a year ago. As noted, there are declines in circulation at certain branches.

b. **Central Library Presentation – Reader’s Advisory**

Fran Long, from the Ready Reference Inter-Library Loan Department at Central Library, gave the presentation on behalf of the Reader’s Advisory Team. She noted that the Team has selected the various magazines to be in the Reader’s Advisory Area, i.e. *Publisher’s Weekly*, *New York Times Book Review*, *Romantic Times*, and *Mystery Scene*. The Team has also chosen six primary book lists for patrons’ use. Ms. Long advised that the Library will also have a Reader’s Advisory web page.

c. **Report on Children’s Programming – New Initiatives**

Betsy Crawford, Area Resource Manager, discussed the children’s programming at the Lawrence Branch. She noted that when the new juvenile programming initiatives were adopted last September, all the branches were challenged to step up to meet the goal of promoting early literacy. In comparing the first quarter of 2006 with the same period for 2007, there were two baby programs with a total attendance of 24 children to 25 baby programs with an attendance of 190 children. The new programming efforts have been very successful at Lawrence. She then distributed a photograph from a recent program and a copy of a letter from a “satisfied” mother for the Board’s review. Additionally, she outlined some of the upcoming weekly and special programs at the branch.

Ms. Bramble stated that the Library will be revising some of the service priorities to be more in line with what works for each branch.

d. **Resolution 71 - 2007** (Approval to Purchase Aquabrowser Software)

After full discussion and careful consideration of Resolution 71 – 2007, the resolution was adopted, as amended to the correct the word “and” in the first Whereas sentence, upon the motion of Mr. Meyer, seconded by Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 72 - 2007** (Approval to Execute a Contract for Webfeat Federated Search Service)

After full discussion and careful consideration of Resolution 72 – 2007, the resolution was adopted, as amended to the correct the word “and” in the first Whereas sentence, upon the motion of Mr. Meyer, seconded by Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch,

Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- f. **Resolution 73 - 2007** (Approval to Execute a Contract for “Tell Me More” Foreign Language Software Service)

This resolution was presented to the Board at the meeting.

After full discussion and careful consideration of Resolution 73 – 2007, the resolution was adopted, as amended to the correct the word “and” in the first Whereas sentence, upon the motion of Mr. Meyer, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- g. **Confirming Resolutions:**

- 1) **Resolution Regarding Finances, Personnel and Travel (74 – 2007)**

After full discussion and careful consideration of Resolution 74 – 2007, the resolution was adopted upon the motion of Mr. Pizarro, seconded by Ms. Rothe, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- h. **Report on Indianapolis Downtown, Inc. Grant**

Ms. Bramble advised that the Facilities Services Area has applied for a \$500 grant from Indianapolis Downtown, Inc. to improve the exterior of the Library’s property located at 815 North Pennsylvania Street for the opening of Central Library. It was noted that neighborhood properties are being given the opportunity to apply for grants to off-set some of the costs associated with the façade renovation project in the area around the Library.

- i. **McFadden Lecture**

On another matter, Mr. Mahern reminded everyone that Kurt Vonnegut, who was supposed to come to Indianapolis to deliver this year’s McFadden Lecture recently passed away after a very long, successful life and career. He then asked Ms. Bramble to provide an update on the arrangements for the Lecture in view of this development.

Ms. Bramble advised that many members of Mr. Vonnegut’s family are planning to come to Indianapolis for the Lecture and his son, Mark, will read the speech that Mr. Vonnegut had

intended to deliver. The entire family will also be present at the Time Capsule event scheduled for 11:00 a.m. on April 28, 2007 at the Artsgarden.

OLD BUSINESS

11. None.

NEW BUSINESS

12. **Resolution 75 - 2007** (Approval of Amendment to Article VI of the By-Laws)

This item was tabled until further notice.

AGENDA BUILDING

13. **Future Agenda Items** - This time was made available for discussion items not on the Agenda, which were of interest to Library Board members and the opportunity was made to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

May, 2007 - To Be Determined

INFORMATION

14. **Materials**

The following materials were distributed to the Board for their general information:

- a. *FOCUS on Indiana Libraries* (March 2007)
- b. *FOCUS on Indiana Libraries* (April 2007)
- c. *American Libraries* (March 2007)
- d. *American Libraries* (April 2007)
- e. *ULC Exchange* (March 2007)

15. **Board Meeting Schedule 2007 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Schedule of Board Meetings – 2007** - *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. Library Programs and/or Free Upcoming Events through May 16, 2007 were distributed to the Board.

16. **Notice of Special Meetings**

None.

17. Notice of Next Regular Meeting

Thursday, May 17, 2007, at the Franklin Road Branch Library, 5550 South Franklin Road,
at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the meeting adjourned at 8:15 p.m.

An audio recording and video tape/DVD of this meeting are on file in the Library's administration office.

Mary Lou Rothe, Secretary to the Board

