

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JULY 20, 2006**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met at the Fountain Square Branch Library, 1066 Virginia Avenue, Indianapolis, Indiana, on Thursday, July 20, 2006 at 6:40 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

President Mahern presided as Chairman. Secretary Rothe was present.

**2. Roll Call**

Members present: Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Member's absent: Mr. Pizarro.

*Agenda items were rearranged at the request of President Mahern.*

**4. Public Comment and Communications**

**a. Public Comment**

Wayne Moss, former IMCPL Board member, spoke. He mentioned that the reason he was attending tonight's meeting was to ask the Board to talk with the staff and listen to what they are proposing in an effort to seek recognition.

Councillor Joanne Sanders, Vice President of the City-Council Council, addressed the Board. She advised that the Board would be receiving a letter from several Councillors urging the Board to recognize the union. Councillor Sanders noted that her full-time job is that of an international representative for her union. She mentioned that she fully recognizes the importance of collective bargaining and it's important when individuals want to exercise their rights that we give them the courtesy of listening to them. When recognition is given, you have the opportunity to negotiate. What the Library can't afford can be outlined. Finally, she asked the Board to take seriously the letter they receive from the Councillors.

David Warrick, Executive Director of AFSCME, spoke to the Board at this time. He stated that AFSCME represents public employees throughout Indiana and Kentucky, including the City of Indianapolis and the non-teaching staff of the Indianapolis Public Schools. He mentioned that the union has outlined some cost-cutting issues for the Library's 2007 Budget. These Library employees state that they approached the leadership of the Board and indicated they wanted a union. Mr. Warrick went on to say that the union formed by these particular

employees needs to be recognized. They believe that they don't have a voice. They want a voice on their future and the future of the Library. They deserve the same respect and dignity that the City of Indianapolis and IPS employees have. He stated that their efforts to have a voice and to recognize a union have been disrespected by leadership of the Board. They want to put this Board on notice that they will do whatever it takes to make certain their union is recognized. Mr. Warrick said he wanted to remind the Board that they were appointed to serve the taxpayers and the patrons of the Library. These employees have gotten cards of support from the community and they will be mailed to the Board members. He wanted to know who the Board was serving by being silent on this decision. Mr. Warrick said that it is time for the Board to make a decision.

Mr. Meyer stated that he doesn't mind hearing about the union but he has two problems. One, is an appearance of disrespect and lack of civility. He noted that he doesn't mind being told facts but he does not want to be threatened.

Ms. Mahern reminded everyone that there is a five minute limit on all comments to the Board. Also, he requested that everyone be polite.

Ms. Rothe noted that the behavior being exhibited at the meeting by the union supporters was not doing their cause any good and, in fact, was damaging it far more than helping it.

Marvin Williams, a retired academic librarian from Florida, addressed the Board. Mr. Williams stated that the union is not an enemy of management. It is to the benefit of a public library to have a union so that management and employees can talk to the Board.

George Martin, an Indianapolis resident, spoke to the Board through a sign language interpreter. Mr. Martin represents a company that offers a video phone booth for staff and patron (hearing impaired) to use. Mr. Martin provided the Board with materials on his company for their review.

Jason Jones, a Library patron, told the Board that his father is a State of Indiana employee who lost his collective bargaining contracts at the hands of Governor Daniels. He mentioned that his father couldn't be at the meeting to speak because he was working. Mr. Jones stated that his father also lost a lot of his vacation and sick time and is now working longer hours for less money. He noted that he has full confidence that the Library Board will look out for these employees' interests and give them recognition now.

Elder Lionel Rush, a member of the Concerned Clergy, spoke to the Board. He said that he was here to support the workers' rights to have a collective bargaining process. Elder Rush stated that he was taken back to a time when oppressed persons wanted a voice and human rights. If workers come together and say they want a union then those who are on the other side should not say to them a) we are your voice, b) if you act a certain way we might consider a voice, or c) we don't want any outbreak. He said the Board seemed smug. They should let these people shout if they want to. Elder Rush noted that there was a rumor that some Board members don't want collective bargaining participation. If that is more than a rumor then he asked those Board members to identify themselves. He asked that this information be documented and sent to the Concerned Clergy and NAACP. He stated that representatives from those organizations would be "out here to see you."

Ms. Rothe mentioned that there was an individual in the audience with a poster stating "We

care about the Library – Do you?” She said the answer is that this Library Board is about as diverse as the City of Indianapolis, which is a good thing. It represents the City and because that’s true there is a diversity of opinions and some Board members think that union recognition is justified and others think it’s a bad idea but she found that question very insulting. She reminded everyone that the Board is not compensated and serving on the Board is not as pleasant as it used to be.

Mr. Lynch stated that he believes in checks and balances and knows that there are different opinions on the Board. He noted that he personally believes there should be union representation. Mr. Lynch confirmed that this is his opinion and he wants it to go on record. He advised that he has been appointed to this Board to vote on those things that he feels are necessary and right. He remembers a time when he had to yell, stomp and march to have his rights recognized and he realizes these employees want someone to listen to them. He wants to be able to acknowledge the union.

Laurie Klinger, a Library patron, spoke at this time. She said that it is sad that some of the librarians are leaving and urged the Board to stop the tide from getting worse.

- b. **Dear CEO Letters and Responses** were circulated.
- c. **Correspondence** was circulated for the Board’s general information.

### 3. **Branch Manager’s Report**

Peggy Wehr, Manager, Fountain Square Branch, discussed her Report that had been distributed to the Board. She introduced her staff, namely: Erin Murphy, Children’s Librarian; Marie Pruitt, Circulation Supervisor; and Jeanine Fox, Clerk. Ms. Wehr noted that the branch averages 300 patrons per day. Registration for library cards for 2006 to date is up 9.8% over 2005. Circulation is also up 36.7% over 2005. Ms. Murphy advised that the branch has 641 children registered for the Summer Reading Program and the growing lizard has been the most requested prize.

### 5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

#### a. **Executive Session, June 15, 2006**

The minutes from the Executive Session held June 15, 2006 were distributed to the Board.

The minutes were approved as written upon the motion of Ms. Taylor, seconded by Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

#### b. **Regular Meeting, June 15, 2006**

The minutes from the Regular Meeting held June 15, 2006 were distributed to the Board.

The minutes were approved as written upon the motion of Ms. Taylor, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

## COMMITTEE REPORTS

### 6. Finance Committee (Mary Lou Rothe, Chair; Gregory Jordan, Jesse Lynch)

#### a. Report of the Treasurer – June, 2006

Becky Dixon, Chief Financial Officer, briefly discussed the June 2006 Report of the Treasurer. Ms. Dixon stated that for the month of June, actual expenditures were \$619,054 less than projected.

After adjusting for the property tax settlement recently received, actual revenue was up by \$38,537.

June, 2006 expenditures were 3% higher than June, 2005. Also, June, 2006 receipts were \$29,606 higher than June, 2005. Fines revenue is up by 10% compared to June of 2005.

Total tax revenue as of June 30<sup>th</sup> is 45% of the total estimated taxes for 2006 compared to 46% in June of 2005.

Ms. Rothe made the motion that the Report of the Treasurer be filed for audit.

Motion carried.

The report is attached to, and made a part of, these minutes.

#### b. Resolution 55 – 2006 (Additional Appropriation of Bond Proceeds and Interest Earnings)

*At this time, President Mahern recessed the Regular Meeting.*

#### **President Mahern will Convene a Public Hearing:**

##### 1) Discussion of Additional Appropriation of Bond Proceeds and Interest Earnings

At this time, Ms. Dixon introduced Jeff Qualkinbush from Barnes & Thornburg, the Library’s bond counsel, who discussed the information that had been presented to the Board. Mr. Qualkinbush explained that bonds are used to fill cash flow needs at any given time. The appropriation before the Board today is for an amount equal to \$25 million in bond proceeds and \$650,000 in interest earnings. All funds will be used to pay for costs and expenses related to the Central Library Project.

##### 2) Invite Public Comment from the Audience

The Chairman inquired if there were any taxpayers who wished to be heard on the appropriation issue.

There were no taxpayers present who wished to speak.

**President Mahern Will Consider a Motion to Close the Public Hearing**

At this time, Ms. Rothe made a motion to close the Public Hearing. Mr. Meyer seconded the motion.

Motion carried.

The Public Hearing was closed at this time.

*President Mahern reconvened the Regular Meeting.*

After full discussion and careful consideration of Resolution 55 – 2006, the resolution was adopted upon the motion of Ms. Rothe, seconded by Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 56 – 2006** (Final Bond Resolution)

After full discussion and careful consideration of Resolution 56 – 2006, the resolution was adopted upon the motion of Ms. Rothe, seconded by Ms. Taylor, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 57 – 2006** (Appropriation of Grant Proceeds)

After full discussion and careful consideration of Resolution 57 – 2006, the resolution was adopted upon the motion of Ms. Rothe, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 58 – 2006** (Approval to Donate Obsolete Equipment to Holliday Park)

After full discussion and careful consideration of Resolution 58 – 2006, the resolution was adopted upon the motion of Ms. Rothe, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

f. **Draft of 2007 Budget**

*At this time, President Mahern recessed the Regular Meeting.*

**President Mahern will Convene a Public Hearing:**

2) **2007 Library Budget as advertised on July 7, 2006 and July 14, 2006.**

It was noted that proper notice had been given by publication as required by law for a public hearing to be held this date on the 2007 Library Budget.

At this time, Ms. Dixon discussed the various Budget materials that had been distributed to the Board members. She also reviewed several items contained in the 2007 Budget. A document setting out the items, namely, the "PROPOSED 2007 Budget Highlights", is attached to these minutes.

Mr. Meyer noted that he wished to confirm the fact that even though the tax rate may be going up, the amount of money the Library receives from the taxpayers in total dollars will remain the same in 2007. He pointed out that the Library will have to deal with the increased costs of such items as insurance, utilities, etc. in 2007 with the same amount of tax dollars they received in 2006.

2) **Invite Public Comment from the Audience**

The Chairman inquired if there were any taxpayers who wished to be heard on the 2006 Budget of the Indianapolis-Marion County Public Library.

Pam Wright, an IMCPL employee, read and distributed to the Board a document entitled "AFSCME's Preliminary Review of IMCPL Budget – July 20, 2006". A copy of this document is attached to these minutes for reference.

Mr. Mahern advised that the Board is always interested in suggestions on saving money and they will take these suggestions very seriously.

**President Mahern Will Consider a Motion to Close the Public Hearing**

At this time, Ms. Rothe made a motion to close the Public Hearing. Mr. Jordan seconded the motion.

Motion carried.

The Public Hearing was closed at this time.

*President Mahern reconvened the Regular Meeting.*

**7. Diversity, Policy and Human Resources Committee (Jesse Lynch, Chair; Gregory Jordan, Mary Lou Rothe)**

a. **Resolution 59 – 2006** (Approval of Request to Close the Library 12/26/2006)

After full discussion and careful consideration of Resolution 47 – 2006, the resolution was adopted upon the motion of Mr. Lynch and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

b. **Diversity, Policy and Human Resources Committee Notes – June 27, 2006** were distributed to the Board.

Ms. Taylor inquired about the Mandatory Direct Deposit item in the Notes. She asked what other provisions could be made for those employees who do not have access to a checking/savings account. Janet Gartin Moore, Director, Human Resources, advised that she would provide Ms. Taylor with additional information on this item following the meeting.

**8. Governmental Affairs Committee (Peter Pizarro, Chair; Gregory Jordan, Sarah Taylor)**

There was no report.

**9. Building Committee (Gary Meyer, Chair; Peter Pizarro, Mary Lou Rothe)**

a. **Central Project Construction Team Update Report** – Larry Summers, Owner’s Representative, discussed the Central Library Project.

b. **Confirming Resolution:**

1) **Resolution on Central Library Project Change Order Report – Fund 40 (60 – 2006)**

After full discussion and careful consideration of Resolution 60 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

2) **Resolution on Central Library Project Change Order Report for Garage Related Items – Fund 41 (61 – 2006)**

After full discussion and careful consideration of Resolution 61 – 2006, the resolution was adopted upon the motion of Mr. Meyer, seconded by Ms. Rothe, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 62 – 2006** (Approval of Addendum to Owner’s Representative Services for Central Library Project)

After full discussion and careful consideration of Resolution 62 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- d. **Construction Manager Monthly Report** was distributed to the Board for their information.

- e. **Resolution 63 – 2006** (Approval of Library Services Center Disaster Recovery Plan Manual)

After full discussion and careful consideration of Resolution 63 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- f. **Resolution 64 – 2006** (Approval to Renew IMCPL Office Supplies Contract)

After full discussion and careful consideration of Resolution 64 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

- g. **Resolution 65 – 2006** (Approval of Preliminary Irvington Guild of Artists Public Art Initiative to Use Library Property for Public Art)

After full discussion and careful consideration of Resolution 65 – 2006, the resolution was adopted upon the motion of Mr. Meyer, seconded by Ms. Taylor, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

h. **Resolution 66 – 2006** (Authorization to Issue a RFP for a Postage Metering Machine Lease)

After full discussion and careful consideration of Resolution 66 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

i. **Branch Status Report – June 30, 2006** was distributed to the Board for their review and information. A copy of the Report is attached to these minutes.

j. **Building Committee Notes – July 6, 2006** were distributed to the Board for their general information.

k. **Resolution 69 – 2006** (Approval of Claim Settlement with Circle Design Group, Inc. – July 2006) (*Presented for Consideration at Meeting*)

After full discussion and careful consideration of Resolution 69 – 2006, the resolution was adopted upon the motion of Mr. Meyer, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

l. **Resolution 70 – 2006** (Additional Contracts to Supplement the Garage Concrete Repair Efforts – July 2006) (*Presented for Consideration at Meeting*)

Ms. Rothe noted that there was no cost estimate or a not to exceed amount contained in the resolution. Mr. Meyer advised that the Building Committee would provide regular updates to the Board on any and all costs associated with the resolution.

After full discussion and careful consideration of Resolution 70 – 2006, the resolution was adopted upon the motion of Mr. Meyer, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

**10. Library Foundation Update (Peter Pizarro, Library Board Representative)**

a. **July 2006 Library Foundation Update** – In Mr. Pizarro’s absence, Ms. Taylor presented a brief description of the Foundation’s activities for the month of July which included the following:

- The Foundation has established a partnership with Cardinal Publishers Group to

help them promote their Indiana Author's Showcase, which will feature Indiana authors at the Indiana State Fair. 5% of all sales will be contributed to the Foundation.

- The Nina Mason Pulliam Charitable Trust invited the Foundation to move on to the full proposal stage in requesting a \$36,500 grant for adaptive technology for people with disabilities.
- The Foundation will submit a proposal requesting \$15,000 for additional Bunny Book Bags with Spanish language materials.
- A \$9,000 grant was received from the Arts Council of Indianapolis and the City Indianapolis to support the Library's ongoing arts programming.

of

A copy of the Update is attached to these minutes.

## 11. Report Of The Chief Executive Officer

- a. **Statistics – June, 2006** were distributed to the Board. Linda Mielke, Chief Executive Officer, commented that the 8% increase in the book circulation can be attributed to the Summer Reading Program.
- b. **Customer Survey Statistical Report** – Cheryl Wright, Organizational Development Director, discussed the Report presented to the Board. She noted that the Survey had been available to patrons for 81 days and the response has been very good. In addition to the on-line version, paper copies of the Survey are made available in the branches. To date, 75 paper copies have been completed and returned.

Mr. Mahern asked if the branch personnel are asking patrons to fill out the survey. He felt this was very important. Ms. Wright confirmed that this was being done.

- c. **Standing Committees/Project Teams Update** – The information provided to the Board concerning the Standing Committees/Project Teams was reviewed by Ms. Wright.

She commented that seven or eight areas have been identified for the Standing Committees. These Committees will meet year round and the members will be in charge of planning, setting goals, setting standards and implementation in their assigned areas. To date, 79 staff members are signed up to participate. The Project Teams are created to serve as short-term investigation or implementation teams. Staff members from all areas of the organization will serve on both the Committees and the Teams.

Mr. Meyer asked Ms. Wright to keep the Board informed about the staff applying and being selected for the Committees and Teams.

- d. **Update on Downloadable Audio Books** – Elaine Drew, Director, Collection Management Services Area, gave the Update. Ms. Drew advised that downloadable audio books are now available at IMCPL. To use this service you need a valid library card and access to the Internet. You can see the item on the Library's website under "Downloadable Audio Books". You also must install the available free software to your home computer. You then can browse

the collection, add a title to your cart, check it out on your library card and download that title to your home computer. Once it's downloaded you can transfer it to a portable device and some titles you can also burn to a CD. The loan period is 21 days. The titles remain checked out for the full period and when the lending period is over, the title is automatically returned to the Library – so you never have a late fee. Since June 26, 2006 there have been 351 check-outs. Currently, there are 450 titles available in the collection.

- e. **Resolution 67 – 2006** (Authorization to Approve Contract for Ask-A-Librarian Express Service)

Laura Bramble, Chief Operating Officer, and Ann Schwab, Public Services Librarian, discussed information and a report presented to the Board entitled “Tutor.com’s “Ask a Librarian Express” Benefits to IMCPL”, which addressed various questions including those on virtual reference, replacement of IMCPL’s current service, what difference this service will make to our patrons, how can we evaluate the service, etc. The information and report is attached to these minutes.

After full discussion and careful consideration of Resolution 67 – 2006, the resolution was adopted upon the motion of Mr. Meyer, seconded by Ms. Taylor, and the “yes” votes of Mr. Jordan, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor. It was noted that Mr. Lynch voted “no.”

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- f. **Confirming Resolutions:**

- 1) **Resolution Regarding Finances, Personnel and Travel (68 – 2006)**

After full discussion and careful consideration of Resolution 68 – 2006, the resolution was adopted, as amended with Addendum, upon the motion of Mr. Mahern, seconded by Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

## **OLD BUSINESS**

12. None.

## **NEW BUSINESS**

13. Ms. Rothe stated that she wished to commend IMCPL staff member Sarah Woodruff for her article in "Focus on Indiana Libraries."

#### **AGENDA BUILDING**

14. **Future Agenda Items** - This time was made available for discussion items not on the Agenda, which were of interest to Library Board members and the opportunity was made to suggest items that should be included on future Library Board Meeting Agendas.

Suggestions for future Board Agenda items were as follows:

**August, 2006** - To Be Determined

#### **INFORMATION**

15. **Materials**

The following materials were distributed to the Board for their general information:

- a. *Public Libraries* (May/June 2006)
- b. *FOCUS on Indiana Libraries* (July 2006)

16. **Board Meeting Schedule 2006(Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meetings for 2006** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. Library Programs and/or Free Upcoming Events through August 16, 2006 were distributed to the Board.

17. **Notice of Special Meetings**

None.

18. **Notice of Next Regular Meeting**

Thursday, August 17, 2006, at the West Indianapolis Branch Library, 1216 Kappes Street, at 6:30 p.m.

19. **Other Business**

None.

20. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the meeting adjourned at 9:20 p.m.

An audio recording and video tape/DVD of this meeting are on file in the Library's administration office.

---

Mary Lou Rothe, Secretary to the Board

