

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
MAY 18, 2006**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met at the Pike Branch Library, 6525 Zionsville Road, Indianapolis, Indiana, on Thursday, May 18, 2006 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

President Mahern presided as Chairman. Secretary Rothe was present.

**2. Roll Call**

Members present: Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Member's absent: None.

**3. Branch Manager's Report**

Carol Schlake, Manager, Pike Branch, discussed her Report to the Board. In addition to the information contained in her Report, Ms. Schlake reviewed some of the teen service initiatives. She pointed out that the café in the branch had been removed and a new teen center is under construction in the space. This area will be a special place for the teens and will allow the branch to highlight materials for this age group. Ms. Schlake noted that the branch is also focusing on programs and activities for the teens, including such items as the Teen Advisory Board, the Teen Book Club and the recently held Pizza Taste Off. Also, members of the community forum, namely, Crooked Creek Multi-Service Center, Joy Baptist Church and the Pike YMCA, have committed to collaborating with the branch on after-school activities for teens.

Mr. Lynch announced that, in an effort to familiarize himself with the branches and their procedures, he had recently met with Ms. Schlake to discuss the Pike Branch. He thanked her for taking the time to meet with him and said it had been very enlightening.

**4. Public Comment and Communications**

**a. Public Comment**

David Warrick, Executive Director of AFSCME, Council 62, addressed the Board. Mr. Warrick mentioned that AFSCME represents public employees in Indiana and Kentucky. He

noted that some Library employees had contacted AFSCME regarding organizing a union. Mr. Warrick advised that there seems to be some misconception that the reason the employees want the union is money. He said these employees want open communication and a system and structure where they have a “voice” on decisions that affect them. He noted that AFSCME also acts as a partner with organizations to formulate ideas to save money. He gave examples of where AFSCME had assisted the City of Indianapolis to save money on such items as filling potholes, health insurance and mechanics on the vehicles. Mr. Warrick concluded by stating these I-MCPL employees want the union so that they are taken care of and also for protection.

Donna Foster, an I-MCPL Librarian, spoke to the Board at this time. For reference, a copy of Ms. Foster’s remarks are attached to these minutes.

Michael Torres, an I-MCPL Public Services Associate, thanked the Board for this opportunity to speak. He said that this is what some employees at I-MCPL have signed up for, namely, a voice. Also, they want AFSCME to be allowed to represent them in matters concerning their livelihoods. Mr. Torres mentioned that these employees want the opportunity to sit at the table when policy, benefits and other pertinent matters that affect their daily lives come into play. He noted that he hoped the Board would soon be able to review the group’s proposed resolution.

Georgia Cravey, a retired I-MCPL Librarian, addressed the Board. Ms. Cravey stated that she wished to express her concerns about what appears to be happening with Library staffing and training at I-MCPL. She advised that she was “disheartened” over what she stated was “shifting of resources from public services.” She asked the Board to think about the quality of service they are responsible for providing to the public in terms of adequate staffing, training and experience. Ms. Cravey also asked the Board to support those members of the staff who have asked for union representation.

- b. **Dear CEO Letters and Responses** were circulated.
- c. **Correspondence** was circulated for the Board’s general information.

## **5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

### **a. Executive Session, April 20, 2006**

The minutes from the Executive Session held April 20, 2006 were distributed to the Board.

The minutes were approved as written upon the motion of Ms. Taylor, seconded by Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

### **b. Regular Meeting, April 20, 2006**

The minutes from the Regular Meeting held April 20, 2006 were distributed to the Board.

The minutes were approved as written upon the motion of Mr. Pizarro, seconded by Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

## COMMITTEE REPORTS

### 6. Finance Committee (Mary Lou Rothe, Chair; Gregory Jordan, Jesse Lynch)

#### a. Report of the Treasurer – April, 2006

Linda Mielke, Chief Executive Officer, noted that she wanted to take this opportunity to thank the Board for their time and attention to detail at this week's Finance Committee meeting.

Becky Dixon, Chief Financial Officer, then briefly discussed the information contained in the Report of the Treasurer. Ms. Dixon stated that for the month of April, actual expenditures were \$604,352 less than projected.

Total revenue for April was \$629,469 less than projected. This decrease relates to the lesser amount received in our property tax advance compared to this time last year.

April, 2006 expenditures were 11% less than April, 2005. April, 2006 receipts were \$703,294 less than April, 2005. This reduction is due to the decrease in the property tax advance. Fines revenue is down 7% compared to April of 2005.

Ms. Rothe made the motion, seconded by Mr. Lynch, that the Report of the Treasurer be filed for audit.

Motion carried.

The report is attached to, and made a part of, these minutes.

### 7. Diversity, Policy and Human Resources Committee (Jesse Lynch, Chair; Gregory Jordan, Mary Lou Rothe)

#### a. Resolution 39– 2006 (Approval of P211.4 – Tuition Assistance Policy Revision)

After full discussion and careful consideration of Resolution 39 – 2006, the resolution was adopted upon the motion of Mr. Lynch, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro and Ms. Rothe. It was noted that Ms. Taylor voted “no.”

Motion carried.

The resolution is appended to, and made a part of, these minutes.

#### b. Resolution 40– 2006 (Approval of Strategic Internal Plan)

*Resolution 40 – 2006 was withdrawn from consideration at this time.*

### 8. Governmental Affairs Committee (Peter Pizarro, Chair; Gregory Jordan, Sarah Taylor)

There was no report.

**9. Building Committee (Gary Meyer, Chair; Peter Pizarro, Mary Lou Rothe)**

a. **Central Project Construction Team Update Report** – Larry Summers, Owner’s Representative, discussed the Central Library Project. He also advised that it is anticipated that the Library will start moving back into the renovated Central Library in July 2007.

b. **Confirming Resolution:**

1) **Resolution on Central Library Project Change Order Report – Fund 40 (41 – 2006)**

After full discussion and careful consideration of Resolution 41 – 2006, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

2) **Resolution on Central Library Project Change Order Report for Garage Related Items – Fund 41 (42 – 2006)**

After full discussion and careful consideration of Resolution 42 – 2006, the resolution was adopted upon the motion of Mr. Meyer and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Branch Status Report – April 30, 2006** was distributed to the Board for their review and information. A copy of the Report is attached to these minutes.

d. **Building Committee Notes – May 4, 2006** were distributed to the Board for their general information.

**10. Library Foundation Update (Peter Pizarro, Library Board Representative)**

a. **May 2006 Library Foundation Update** - Mr. Pizarro presented a brief description of the Foundation’s activities for the month of May which included the following:

- The Foundation secured first-time gifts and renewals from The Indianapolis Foundation’s Library Fund, Lilly Endowment, Chubb Group of Insurance Companies and The National Bank of Indianapolis;
- The Foundation sponsored the well-attended Marian McFadden Memorial Lecture

featuring Patricia Cornwell; and

- Some time ago, the Foundation received a grant from the Library Fund of The Indianapolis Foundation to fund Library Infoports serving the homeless community at Indianapolis Public School #14 and Horizon House. These facilities have made an impact in the community. A family, who was on the verge of homelessness, was enrolling their children at School #14. While there, the adults were introduced to the Infoport. Using Infoport resources, the mother enrolled in a GED program, while the grandmother found a job, enrolled her grandchildren in Hoosier Healthcare and started taking college-level classes online. With the grandmother and father both employed, the family moved into a place of their own and where able to get on more solid financial footing.

A copy of the Update is attached to these minutes.

## 11. Report Of The Chief Executive Officer

- a. **Statistics – April, 2006** were distributed to the Board for their information and are attached to these minutes. Ms. Mielke stated that the other libraries would be envious of I-MCPL’s 18% increase in circulation.

Cheryl Wright, Organizational Development Director, then discussed the recent on-line I-MCPL Customer Satisfaction Survey. Ms. Wright mentioned that one patron had taken the Survey while in Athens, Greece. She advised that a paper version of the Survey will also be available in the branches for patrons to complete. To date, the Library has received 5,238 responses and over 15,000 separate comments. The good news is that the Survey shows an 85% overall satisfaction rate. Ms. Wright noted that the Survey results will be shared with Library staff. A copy of the “First Summary (May 8 – May 18, 2006)” from the Survey is attached for review.

- b. **Report on Website Statements** was distributed to the Board for their review and information. A copy of the Report has been attached to these minutes.
- c. **Resolution 43 – 2006** (Approval of Grant Proposal for Adaptive Technology from the Nina Mason Pulliam Charitable Trust)

After full discussion and careful consideration of Resolution 43 – 2006, the resolution was adopted, as amended, upon the motion of Ms. Rothe, seconded by Mr. Jordan, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 44 – 2006** (Approval of IMPACT 100 Grant with WFYI-Channel 20)

Ms. Rothe suggested that the amount of the grant, namely, \$152,000, be incorporated in the language of the resolution.

After full discussion and careful consideration of Resolution 44 – 2006, the resolution was adopted, as amended, upon the motion of Mr. Meyer, seconded by Mr. Pizarro, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- e. **Presentation on Tutor.com** – Chris Cairo, Director, Program Development Services Area, gave an update on Tutor.com to the Board. Ms. Cairo distributed information to the Board and reminded them that Tutor.com is a live homework help product that any student in Marion County with a library card can use at no charge. All students grades 4 through 12 can connect on-line by way of the Library’s website. The program is also being made available in Spanish. She announced that students have logged on for over 2,000 sessions during the first four (4) months of the program. Statistics also reveal that students in grades 4 through 6 average the greatest usage with sessions averaging 14 minutes each and the most popular subject has been math. Ms. Cairo noted that one student had commented that the “service is my best friend.” She also mentioned that she has been meeting with the township schools superintendents to promote the program.
- f. **Presentation on 2006 Summer Reading Program (“SRP”)** – Ms. Cairo made the presentation. She announced that this year’s Program is entitled “Lost in a Book.” I-MCPL librarians are currently visiting the schools to ask children to sign up and brochures on the SRP are also being distributed. Ms. Cairo then displayed some of the prizes that will be available for the children. They include: Glitter puffer balls, sticky starfish, transformer book lights, and the growing lizard. She reminded everyone that this Program would not be possible without the support of various corporate sponsors who also provide prizes for the children. Some of the sponsors are the Eiteljorg Museum, Royal Pin Bowling, Steak & Shake, IMAX Theater, White Castle and Bedroom One. The Library has made a commitment to the community to do our part to support the children in Marion County to become adults who maneuver effectively in the world of information and as everyone knows, it all starts with being a good reader. Also, a special emphasis is being made on our teen volunteers, the Reading Giants. These teens are asked to read to younger children and are rewarded for their efforts.
- g. **Presentation on I-MCPL Collection Management** – Elaine Drew, Director, Collection Management Services Area, gave a follow-up presentation to her April report to the Board. Ms. Drew noted that she was requested to ask the I-MCPL librarians if there were any books that they had requested the Library add to the collection that haven’t been added. Ms. Drew advised that she sent out an e-mail with that question and had received a few responses. One librarian responded, “None of my suggestions were ever turned down.” Another noted, “I don’t think any request of mine has been turned down for any reason beyond not being in print.” Ms. Drew mentioned that the Library did not purchase a requested \$75.00 philosophy textbook because we had recently purchased two books on the subject that were similar. She also asked the librarians to let her know what the patrons were requesting. Ms. Drew then gave various examples of patron requests. For example, a patron from the Pike Branch asked about “Rapunzel”, a book that was published in 1990 that was not available in the current collection. However, the patron did not follow up on the request by completing the “Request for Purchase” form. Another request was for “Public and Private Families”, a textbook. The 2002 version of this book is

currently available at IUPUI and the patron may obtain it there or through an Inter-Library Loan. She then discussed the Request for Purchase statistics for the period January through March 2006 which reflect 2,702 suggestions. Of those suggestions, one-half were for books, one-fourth for DVDs and one-fourth for CD music.

Mr. Mahern noted that he wished to confirm that all I-MCPL librarians are aware that they may request purchase of materials. Ms. Drew stated that they are encouraged to make requests.

**h. Confirming Resolutions:**

**1) Resolution Regarding Finances, Personnel and Travel (45 – 2006)**

After full discussion and careful consideration of Resolution 45 – 2006, the resolution was adopted, as revised, upon the motion of Ms. Rothe, seconded by Mr. Meyer, and the “yes” votes of Mr. Jordan, Mr. Lynch, Mr. Mahern, Mr. Meyer, Mr. Pizarro, Ms. Rothe and Ms. Taylor.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

**OLD BUSINESS**

**12.** None.

**NEW BUSINESS**

**13.** None.

**AGENDA BUILDING**

**14. Future Agenda Items** - This time was made available for discussion items not on the Agenda, which were of interest to Library Board members and the opportunity was made to suggest items that should be included on future Library Board Meeting Agendas.

Suggestions for future Board Agenda items were as follows:

**June, 2006** - To Be Determined

**INFORMATION**

**15. Materials**

The following materials were distributed to the Board for their general information:

- a. *American Libraries* (May 2006)
- b. *ULC Exchange* (May 2006)

**16. Board Meeting Schedule 2006(Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meetings for 2006** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. Library Programs and/or Free Upcoming Events through June 14, 2006 were distributed to the Board.

**17. Notice of Special Meetings**

None.

**18. Notice of Next Regular Meeting**

Thursday, June 15, 2006, at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m.

**19. Other Business**

None.

**20. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the meeting adjourned at 7:50 p.m.

An audio recording and video tape/DVD of this meeting are on file in the Library’s administration office.

---

Mary Lou Rothe, Secretary to the Board

